

INFORMATION PACKET
Friday, April 22, 2022



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C.A.S.P.E.R.

The Grid

A working draft of Council Meeting Agendas

April 26 , 2022 Councilmembers Absent:

Special Council Meeting Agenda Items - 4:30 p.m.	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing the Purchase of Casper Business Center, located at 123 West 1st Street, for Purposes of Converting the Structure into a Police Department and other City offices for the City of Casper.				N	

April 26, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Benefits of Wayfinding Signs	Information Only	4:35	20 min
I-25 Beautification Follow-up	Direction Requested	4:55	30 min
Parkway Parking Update	Direction Requested	5:25	30 min
Perpetual Care Corpus	Direction Requested	5:55	30 min
Funding Considerations for Fire A Pension	Direction Requested	6:25	15 min
Agenda Review		6:40	20 min
Legislative Review		7:00	20 min
Council Around the Table		7:20	20 min
Approximate Ending Time:			7:40

May 3, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Leisure Services Board Resolution					
Pre-Meeting: One-Way to Two-Way Conversion Follow-up					
Pre-Meeting: WAM Resolutions					
Bright Spot: National Tennis Month					
Est. Public Hearing: Ordinance Amending Chapter 5.24 - Hotels & Roominghouses	C				
Est. Public Hearing: Food Truck Ordinance	C				
Public Hearing: Transfer of Retail Liquor License No. 30 from Gold Crown, LLC d/b/a Paradise Valley Liquors, located at 401 Valley Drive to Half Barrel, Inc., d/b/a Paradise Valley Liquors located at 401 Valley Drive.		N			

May 3, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: New Microbrew No. 10 for Bull Horn Brewing, LLC d/b/a Bull Horn Brewing located at 2027 East Yellowstone Hwy Unit B.		N			
3rd Reading Ordinance: Approving the Vacation and Replat creating Trails West Estates No. 6 Subdivision.			N		
Authorizing a Release of Demolition Lien Recorded Against 1427 S Oakcrest Ave, Casper, Wyoming.				C	
Authorizing a Professional Services Contract for Hazardous Waste Disposal Services with Veolia ES Technical Solutions, LLC.				C	
Authorizing an Amendment to the Transit Software Management Agreement with Spare Labs, Inc.				C	
Approving and Adopting the 2021 Casper Tourism Master Plan.				C	
Authorizing an agreement titled "Landlord's Release and Consent" between PDOF Casper, LLC, First State Bank, Division of Glacier Bank, and the City of Casper.				C	
Authorizing a Contract for Professional Services with JB Engineers for the 2022 Construction Testing and Material Sampling Services Project.				C	
Authorizing an Agreement with Treto Construction LLC, for the Industrial Avenue Drainage and Surfacing Improvements Elm to David Project.				C	
Authorizing an Agreement Between the City of Casper and the Natrona County Conservation District.				C	
Authorizing Change Order No. 1 with LAME, LLC for the Solid Waste Facility Fiber Optics Extension.				C	
Authorizing an Agreement with Accent Packaging, Inc. for the 2022 Solid Waste Baler Bag Procurement.				C	
Authorizing a Contract with Ketel Thorstenson for Audit Services.				C	
Amendment to ARAJPB MOU for Investment Advisor (TENTATIVE)				C	
Authorizing a Contract for Professional Services with First Interstate Bank for Investment Management Services.				C	
Approval and Adoption of the City of Casper Complete Streets Plan.				C	
Approval and Adoption of the East Yellowstone Intersection Improvement Study.				C	
Authorizing a Lease Agreement with Casper Skeet Club				C	
Resolution of Support for WAM Resolutions				C	
Authorizing a Professional Services Contract for Hazardous Waste Disposal Services with Veolia ES Technical Solutions, LLC.				C	
Metro HVAC				C	
Rejecting All Bids Received for the City Hall Asbestos Abatement.					C
Leisure Services Advisory Board: Appointment of New Members					C

May 10, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Draft Budget Delivery			
USS Wyoming		4:35	10 min
Ice Arena Rink Expansion	Direction Requested	4:55	45 min
Casper Youth Council		5:40	30 min
Parks Watering Discussion	Direction Requested	6:10	30 min
Coates Rd LAD	Direction Requested		60 min
Agenda Review		6:40	20 min
Legislative Review		7:00	20 min
Council Around the Table		7:20	20 min
Approximate Ending Time:			7:40

May 17, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Establishing Public Hearing Police Response to Alarms		N			
Public Hearing Hotel Ordinance		N			
Public Hearing Food Truck Ordinance					
3rd Reading Ordinance: Approving an Ordinance Confirming the Assessment for Local Assessment District No. 158 – Coates Road Asphalt Surfacing Improvements.			N		
US Welding				C	

May 24, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Bar & Grill Presentations	Direction Requested	4:35	45 min
FWC Study Spectra and Visit Casper		5:20	30 min
Cemetery Ordinance Changes	Direction Requested	5:50	20 min
Agenda Review		6:10	20 min
Legislative Review		6:30	20 min
Council Around the Table		6:50	20 min
Approximate Ending Time:			7:10

May 31, 2022 Councilmembers Absent:

Special Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Discussion	Direction Requested	4:30	3.5 hrs
Approximate Ending Time:			8:00

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
North Platte River Park No. 2 Subdivision			June 14, 2022
Handymen and Home Inspectors			
Lifejacket Requirement			Summer
LAD Assessments			

Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Shipping Container Ordinance Update			
Recreation Refunds			
Sign Code Revision			
Drug Court Update			After Beginning of May
Council Goals Status Update			
Speed Limit Ordinance Review			12-Jul
Mobile Vendor Parking Permit Amendments			
Facility Study			June
Demolition Safety Barriers			

Potential Topics-- Council Thumbs to be Added:

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Future Regular Council Meeting Items:

Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board.			
Authorizing the Appointment of One New Member, _____, to Fill an Open Position to the Visit Casper Board.			June 7th

Retreat Items:

Economic Development and City Building Strategy



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

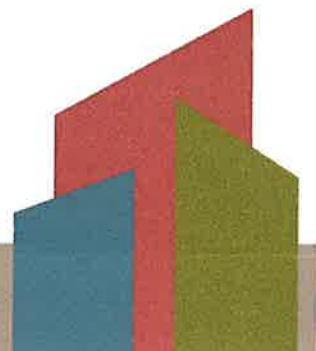
DATE: April 18, 2022

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Mineral Royalties Tax

Attached is the *quarterly distribution of the Mineral Royalties Tax* to Cities and Towns. Your Municipality should receive the distribution on shortly.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER'S OFFICE
FY22 QTR3 FEDERAL MINERAL ROYALITES

Fund	428
Closing Class	11
Accounting Line Description	FMR WS 9-4-601

Sum of Amount Run Date	Vendor Legal Name	Total
04/08/2022	CITY OF BUFFALO	55,104.74
	CITY OF CASPER	514,941.62
	CITY OF CHEYENNE	679,932.99
	CITY OF CODY	108,987.04
	CITY OF DOUGLAS	76,968.10
	CITY OF EVANSTON	148,865.48
	CITY OF GILLETTE	387,365.41
	CITY OF GREEN RIVER	120,067.94
	CITY OF KEMMERER	40,913.57
	CITY OF LANDER	114,794.96
	CITY OF LARAMIE	184,626.10
	CITY OF MEDICINE BOW	2,102.70
	CITY OF NEWCASTLE	37,955.14
	CITY OF POWELL	69,763.44
	CITY OF RAWLINS	70,556.30
	CITY OF RIVERTON	162,501.95
	CITY OF ROCK SPRINGS	238,876.81
	CITY OF SHERIDAN	199,558.19
	CITY OF SUNDANCE	20,428.99
	CITY OF TORRINGTON	65,083.93
	CITY OF WORLAND	59,149.66
	TOWN OF AFTON	36,796.80
	TOWN OF ALBIN	1,764.24
	TOWN OF ALPINE	20,668.55
	TOWN OF BAGGS	3,527.39
	TOWN OF BAIROIL	690.45
	TOWN OF BAR NUNN	26,000.90
	TOWN OF BASIN	20,450.75
	TOWN OF BEAR RIVER	6,615.12
	TOWN OF BIG PINEY	9,019.24
	TOWN OF BURLINGTON	4,985.66
	TOWN OF BURNS	3,716.39
	TOWN OF BYRON	8,923.38
	TOWN OF CHUGWATER	1,938.30
	TOWN OF CLEARMONT	1,235.46
	TOWN OF COKEVILLE	8,504.60
	TOWN OF COWLEY	12,098.97
	TOWN OF DAYTON	8,754.70
	TOWN OF DEAVER	2,445.20
	TOWN OF DIAMONDVILLE	8,809.55
	TOWN OF DIXON	635.10
	TOWN OF DUBOIS	13,858.76
	TOWN OF EAST THERMOPOLIS	2,295.57
	TOWN OF EDGERTON	1,334.50
	TOWN OF ELK MOUNTAIN	1,287.37
	TOWN OF ENCAMPMENT	3,879.27
	TOWN OF EVANSVILLE	23,951.18
	TOWN OF FORT LARAMIE	2,191.09
	TOWN OF FRANNIE	2,172.05

WYOMING STATE TREASURER'S OFFICE
FY22 QTR3 FEDERAL MINERAL ROYALITIES

TOWN OF GLENDO	2,625.02
TOWN OF GLENROCK	29,167.37
TOWN OF GRANGER	995.07
TOWN OF GREYBULL	26,214.43
TOWN OF GUERNSEY	12,515.91
TOWN OF HANNA	5,861.81
TOWN OF HARTVILLE	708.87
TOWN OF HUDSON	6,556.67
TOWN OF HULETT	6,116.82
TOWN OF JACKSON	132,355.62
TOWN OF KAYCEE	3,082.87
TOWN OF KIRBY	761.85
TOWN OF LA GRANGE	3,956.73
TOWN OF LABARGE	6,674.93
TOWN OF LINGLE	4,286.46
TOWN OF LOST SPRINGS	72.32
TOWN OF LOVELL	35,614.15
TOWN OF LUSK	34,568.48
TOWN OF LYMAN	27,056.08
TOWN OF MANDERSON	1,397.26
TOWN OF MANVILLE	2,063.79
TOWN OF MARBLETON	19,659.67
TOWN OF MEETEETSE	3,358.30
TOWN OF MIDWEST	2,485.83
TOWN OF MILLS	35,185.38
TOWN OF MOORCROFT	18,726.57
TOWN OF MOUNTAIN VIEW	16,195.63
TOWN OF OPAL	1,084.25
TOWN OF PAVILLION	3,498.92
TOWN OF PINE BLUFFS	12,234.87
TOWN OF PINE HAVEN	9,759.20
TOWN OF PINEDALE	45,781.22
TOWN OF RANCHESTER	11,332.12
TOWN OF RIVERSIDE	566.44
TOWN OF ROCK RIVER	1,240.36
TOWN OF ROLLING HILLS	5,146.47
TOWN OF SARATOGA	14,607.32
TOWN OF SHOSHONI	7,165.18
TOWN OF SINCLAIR	3,209.84
TOWN OF STAR VALLEY RANCH	31,612.72
TOWN OF SUPERIOR	1,868.29
TOWN OF TEN SLEEP	3,048.57
TOWN OF THAYNE	6,437.75
TOWN OF THERMOPOLIS	27,316.24
TOWN OF UPTON	10,101.87
TOWN OF VAN TASSELL	493.51
TOWN OF WAMSUTTER	2,061.21
TOWN OF WHEATLAND	39,740.78
TOWN OF WRIGHT	19,065.02
TOWN OF YODER	1,393.36

Grand Total

\$ 4,294,125.00



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MEMORANDUM

TO: Municipal Treasurers

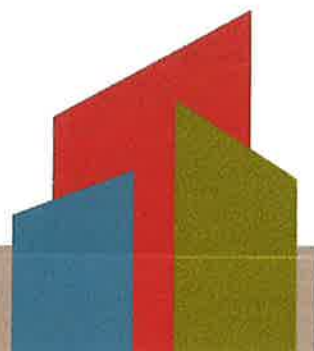
DATE: April 18, 2022

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Severance Tax

Attached is the *quarterly distribution of the Severance Tax* to Cities and Towns. Your Municipality should receive the distribution shortly.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER'S OFFICE
 FY22 Q3 MINERAL SEVERANCE DISTRIBUTION

Fund 435
 Closing Class 11
 Accounting Line Description City Mineral Severance WS 39-14-801

Sum of Amount Run Date	Vendor Legal Name	Total
04/11/2022	CITY OF BUFFALO	39,731.00
	CITY OF CASPER	531,288.49
	CITY OF CHEYENNE	586,128.99
	CITY OF CODY	90,242.91
	CITY OF DOUGLAS	57,468.21
	CITY OF EVANSTON	105,712.35
	CITY OF GILLETTE	300,596.73
	CITY OF GREEN RIVER	106,414.28
	CITY OF KEMMERER	21,732.81
	CITY OF LANDER	67,907.16
	CITY OF LARAMIE	282,634.55
	CITY OF MEDICINE BOW	2,204.78
	CITY OF NEWCASTLE	30,362.94
	CITY OF POWELL	57,765.18
	CITY OF RAWLINS	73,981.55
	CITY OF RIVERTON	96,128.32
	CITY OF ROCK SPRINGS	211,712.68
	CITY OF SHERIDAN	168,616.02
	CITY OF SUNDANCE	9,287.06
	CITY OF TORRINGTON	55,065.45
	CITY OF WORLAND	42,952.67
	TOWN OF AFTON	19,546.03
	TOWN OF ALBIN	1,520.85
	TOWN OF ALPINE	10,978.89
	TOWN OF BAGGS	3,698.63
	TOWN OF BAIROIL	611.94
	TOWN OF BAR NUNN	26,826.30
	TOWN OF BASIN	11,590.83
	TOWN OF BEAR RIVER	4,697.53
	TOWN OF BIG PINEY	3,554.64
	TOWN OF BURLINGTON	2,825.72
	TOWN OF BURNS	3,203.68
	TOWN OF BYRON	5,057.49
	TOWN OF CHUGWATER	1,574.84
	TOWN OF CLEARMONT	1,043.89
	TOWN OF COKEVILLE	4,517.55
	TOWN OF COWLEY	6,857.31
	TOWN OF DAYTON	7,397.25
	TOWN OF DEAVER	1,385.86
	TOWN OF DIAMONDVILLE	4,679.53
	TOWN OF DIXON	665.93
	TOWN OF DUBOIS	8,198.17
	TOWN OF EAST THERMOPOLIS	2,060.79
	TOWN OF EDGERTON	1,376.86
	TOWN OF ELK MOUNTAIN	1,349.86
	TOWN OF ENCAMPMENT	4,067.59
	TOWN OF EVANSVILLE	24,711.51
	TOWN OF FORT LARAMIE	1,853.81
	TOWN OF FRANNIE	1,304.87

WYOMING STATE TREASURER'S OFFICE
FY22 Q3 MINERAL SERVERANCE DISTRIBUTION

TOWN OF GLENDO	2,132.79
TOWN OF GLENROCK	21,777.81
TOWN OF GRANGER	881.91
TOWN OF GREYBULL	14,857.50
TOWN OF GUERNSEY	10,168.98
TOWN OF HANNA	6,146.38
TOWN OF HARTVILLE	575.94
TOWN OF HUDSON	3,878.61
TOWN OF HULETT	2,780.72
TOWN OF JACKSON	96,830.25
TOWN OF KAYCEE	2,222.78
TOWN OF KIRBY	683.93
TOWN OF LA GRANGE	3,347.66
TOWN OF LABARGE	3,545.64
TOWN OF LINGLE	3,626.63
TOWN OF LOST SPRINGS	53.99
TOWN OF LOVELL	20,184.97
TOWN OF LUSK	13,867.60
TOWN OF LYMAN	19,213.06
TOWN OF MANDERSON	791.92
TOWN OF MANVILLE	827.92
TOWN OF MARBLETON	7,748.22
TOWN OF MEETEETSE	2,780.72
TOWN OF MIDWEST	2,564.74
TOWN OF MILLS	36,302.34
TOWN OF MOORCROFT	8,513.14
TOWN OF MOUNTAIN VIEW	11,500.84
TOWN OF OPAL	575.94
TOWN OF PAVILLION	2,069.79
TOWN OF PINE BLUFFS	10,546.94
TOWN OF PINE HAVEN	4,436.55
TOWN OF PINEDALE	18,043.18
TOWN OF RANCHESTER	9,575.04
TOWN OF RIVERSIDE	593.94
TOWN OF ROCK RIVER	1,898.81
TOWN OF ROLLING HILLS	3,842.61
TOWN OF SARATOGA	15,316.46
TOWN OF SHOSHONI	4,238.57
TOWN OF SINCLAIR	3,365.66
TOWN OF STAR VALLEY RANCH	16,792.31
TOWN OF SUPERIOR	1,655.83
TOWN OF TEN SLEEP	2,213.78
TOWN OF THAYNE	3,419.66
TOWN OF THERMOPOLIS	24,522.53
TOWN OF UPTON	8,081.19
TOWN OF VAN TASSELL	197.98
TOWN OF WAMSUTTER	1,826.82
TOWN OF WHEATLAND	32,288.75
TOWN OF WRIGHT	14,794.51
TOWN OF YODER	1,178.88

Grand Total

\$ 3,584,375.00



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MEMORANDUM

TO: Municipal Treasurers

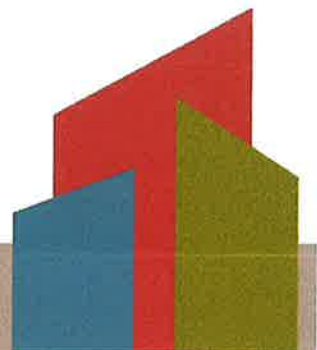
DATE: April 18, 2022

FROM: Earla Checchi

SUBJECT: Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should receive the distribution shortly.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER'S OFFICE
FY22 QTR3 LOTTERY DISTRIBUTION

Fund	711
Closing Class	11
Accounting Line Description	City Lottery WS 9-17-101

Sum of Amount		
Run Date	Vendor Legal Name	Total
04/11/2022	CITY OF BUFFALO	4,533.91
	CITY OF CASPER	63,493.06
	CITY OF CHEYENNE	65,127.31
	CITY OF CODY	8,017.72
	CITY OF DOUGLAS	8,549.52
	CITY OF EVANSTON	111,036.50
	CITY OF GILLETTE	35,912.04
	CITY OF GREEN RIVER	18,374.30
	CITY OF KEMMERER	2,274.95
	CITY OF LANDER	5,027.16
	CITY OF LARAMIE	18,196.58
	CITY OF MEDICINE BOW	321.73
	CITY OF NEWCASTLE	3,278.99
	CITY OF POWELL	5,132.20
	CITY OF RAWLINS	10,795.76
	CITY OF RIVERTON	7,116.37
	CITY OF ROCK SPRINGS	36,555.92
	CITY OF SHERIDAN	18,249.45
	CITY OF SUNDANCE	886.53
	CITY OF TORRINGTON	6,669.65
	CITY OF WORLAND	3,107.25
	TOWN OF AFTON	2,046.05
	TOWN OF ALBIN	168.99
	TOWN OF ALPINE	1,149.25
	TOWN OF BAGGS	539.72
	TOWN OF BAIRAIL	105.66
	TOWN OF BAR NUNN	3,205.95
	TOWN OF BASIN	704.30
	TOWN OF BEAR RIVER	4,934.12
	TOWN OF BIG PINEY	358.26
	TOWN OF BURLINGTON	171.70
	TOWN OF BURNS	355.97
	TOWN OF BYRON	307.31
	TOWN OF CHUGWATER	199.78
	TOWN OF CLEARMONT	112.98
	TOWN OF COKEVILLE	472.89
	TOWN OF COWLEY	416.67
	TOWN OF DAYTON	800.61
	TOWN OF DEAVER	84.21
	TOWN OF DIAMONDVILLE	489.85
	TOWN OF DIXON	97.18
	TOWN OF DUBOIS	606.91
	TOWN OF EAST THERMOPOLIS	188.92
	TOWN OF EDGERTON	164.55
	TOWN OF ELK MOUNTAIN	196.98
	TOWN OF ENCAMPMENT	593.56
	TOWN OF EVANSVILLE	2,953.22
	TOWN OF FORT LARAMIE	224.54
	TOWN OF FRANNIE	85.86

WYOMING STATE TREASURER'S OFFICE
 FY22 QTR3 LOTTERY DISTRIBUTION

TOWN OF GLENDO	270.56
TOWN OF GLENROCK	3,239.87
TOWN OF GRANGER	152.28
TOWN OF GREYBULL	902.79
TOWN OF GUERNSEY	1,289.99
TOWN OF HANNA	896.91
TOWN OF HARTVILLE	73.06
TOWN OF HUDSON	287.13
TOWN OF HULETT	265.44
TOWN OF JACKSON	6,370.19
TOWN OF KAYCEE	253.65
TOWN OF KIRBY	62.70
TOWN OF LA GRANGE	405.48
TOWN OF LABARGE	371.15
TOWN OF LINGLE	439.27
TOWN OF LOST SPRINGS	8.03
TOWN OF LOVELL	1,226.50
TOWN OF LUSK	1,461.10
TOWN OF LYMAN	20,180.72
TOWN OF MANDERSON	48.12
TOWN OF MANVILLE	87.23
TOWN OF MARBLETON	780.91
TOWN OF MEETEETSE	247.06
TOWN OF MIDWEST	306.51
TOWN OF MILLS	4,338.41
TOWN OF MOORCROFT	812.65
TOWN OF MOUNTAIN VIEW	12,080.08
TOWN OF OPAL	60.29
TOWN OF PAVILLION	153.23
TOWN OF PINE BLUFFS	1,171.92
TOWN OF PINE HAVEN	423.51
TOWN OF PINEDALE	1,818.49
TOWN OF RANCHESTER	1,036.31
TOWN OF RIVERSIDE	86.67
TOWN OF ROCK RIVER	122.25
TOWN OF ROLLING HILLS	571.66
TOWN OF SARATOGA	2,235.05
TOWN OF SHOSHONI	313.78
TOWN OF SINCLAIR	491.13
TOWN OF STAR VALLEY RANCH	1,757.79
TOWN OF SUPERIOR	285.91
TOWN OF TEN SLEEP	160.15
TOWN OF THAYNE	357.96
TOWN OF THERMOPOLIS	2,248.09
TOWN OF UPTON	872.71
TOWN OF VAN TASSELL	20.86
TOWN OF WAMSUTTER	315.43
TOWN OF WHEATLAND	4,096.02
TOWN OF WRIGHT	1,767.49
TOWN OF YODER	142.79

Grand Total

\$ 531,760.17



CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING

THURSDAY, APRIL 21, 2022

Virtual by Zoom or in person in the North Platte Conference Room

ZOOM LINK: <https://us02web.zoom.us/j/81944613389>

Phone: 1 253 215 8782 Passcode: 819 4461 3389

5:30 PM

- I. AGENDA/MINUTES**
 - a. Previous Meeting Minutes/Notes**
 - i. March meeting minutes*

- II. BUDGET/FINANCIAL**
 - a. FINANCIALS**
 - i. March financials on hold
 - ii. FY 22 Budget Revisions*
 - iii. FY 23 Projected Budget*

- III. BOARD**
 - a. Next Meeting Date**
 - i. **Proposed Meeting Date May 19th, 2022***
 - ii. **Dr. Jimada introduction**
 - iii. **CNCHD celebrates Public Health Week**

- IV. HEALTH OFFICER**
 - i. Health Officer Report

- V. DIVISION REPORTS**
 - a. ADMINISTRATION-Anna**
 - i. COVID-19 UPDATE**
 - 1. Update-Testing/Vaccination
 - ii. General Administration**
 - 1. Reporting grid-updated, please review
 - 2. Strategic Planning for Board-MAPP SOW

3. Building update
 - a. WYOSTAR2
 - b. 501(c)3/501(c)4
 - c. Loans/grants
4. City of Mills-satellite-open
5. Annual Report
6. vacancy

b. COMMUNICABLE DISEASE-Emma

- i. Expedition
 1. positions
- ii. WyAETC
 1. Site visit in June
- iii. HIV Case Management

c. COMMUNITY PREVENTION-Hailey

- i. Community Prevention
- ii. WCRS
 1. New staff
- iii. WYCC

d. ENVIRONMENTAL HEALTH-Ruth

e. NURSING PROGRAMS

- i. DISEASE PREVENTION CLINIC-Kendall
 1. Immunization clarification document
 2. Title X update
 3. staffing
- ii. ADULT HEALTH PROGRAM-Mary Ann
- iii. MATERNAL CHILD HEALTH PROGRAM- Tonya

f. PUBLIC HEALTH PREPAREDNESS- Tammy

- i. Preparedness
 1. Crisis Grant*

g. City/County Liaison

h. Board Member Reports

i. Adjourn

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

March 15, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, March 15, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Members Freel, Knell, and Sutherland. Board Member Cathey was absent.

City of Casper – Freel, Knell, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown, Terry Cottenoir, Mark Anderson

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.
2. Chairman King asked for a motion to approve the minutes from the February 15, 2022 Regular meeting. A motion was made by Vice-Chairman Keffer and seconded by

Secretary Waters to approve the minutes from the February 15, 2022 Regular meeting. Motion put and carried.

3. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet: Voucher 8434 for Norco Inc. in the amount of \$2,137.12 for a Ladder Gate for the 2.6 MG Tank.

Mr. Martin stated that voucher 8421 for West Plains Engineering in the amount of \$950.00 was pulled from the voucher listing last month in order to get verification on the pay app from the vendor. Mr. Martin stated that everything is in order with the pay app and the voucher was added to the voucher listing for this month.

Mr. Martin stated that vouchers 8423 and 8424 are for the WTP VFD Replacement Project for the surface water high service pump. Mr. Martin stated that this project has been completed by ITC Electrical Technologies.

Mr. Martin stated that voucher 8426 for Engineering Associates is for the Caisson No. 2 Rehab Project. Mr. Martin stated that this project is out to bid and the contract should be brought before the Board next month.

Mr. Martin stated that voucher 8429 for the City of Casper is for the RWS portion of the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Update. Mr. Martin stated that back in October 2020 the Board entered into a funding agreement with the City of Casper for the completion of the RRA and ERP Update by HDR Engineering. Mr. Martin stated that this was a requirement of the American Water Infrastructure Act of 2018. Mr. Martin stated that this has been completed and certified, and is now ready for payment from the Board to the City of Casper.

Mr. Martin stated that voucher 8431 for HDR Engineering, Inc. is for the preliminary design report for the WTP Disinfection System Upgrade Project. Mr. Martin stated that this design report is moving forward and should be ready to present to the Board next month.

Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the March 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Knell to approve the March 2022 voucher listing to include voucher numbers 8421 through 8434 in the amount of \$545,410.85. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for February 2022 was 154 MG, which is 8 MG more than the five-year average. Mr. Martin stated that the meters were read a day later than normal, so the difference is mostly due to the timing of reading the meters. Mr. Martin stated that the year to date production total is 2.5 BG, which is 92 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Interest Earned in 2021 and 2022 dropped significantly from 2020. Mr. Martin stated that the Board discussed this last month, and it is on the agenda to discuss again later in the meeting.

Mr. Martin stated that Water Utility Charges is \$5,319,557, which is \$153,199 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Consulting Service is \$4,932, which is quite a jump over last year. Mr. Martin stated that \$4,000 of this is for the WWDC application that the Board approved for the Wellfield Management Plan that was submitted last month.

Mr. Martin stated that Reimbursable Contract Expense is \$1,992,473, which is \$141,291 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases. Mr. Martin stated that Mr. Edwards will be ordering corrosion inhibitor which is \$120,000 per order.

Mr. Martin stated that Buildings is \$115,520. Mr. Martin stated that this is for the roof over the Filter Gallery, security upgrades, and design on the hoist for the confined space entry over the Filter Gallery.

Board Member Knell asked if the Reimbursable Expense shouldn't be higher considering how we had to go about getting ferric. Mr. Martin stated that since less water was sold, less chemicals were used. Mr. Martin stated that the timing of chemical purchases affects how that number flows during the year.

Mr. Martin stated that Improvements Other Than Buildings is \$973,889, and fluctuates from year to year. Mr. Martin stated that so far this year, this number includes the roof replacement on the 2.6 MG Tank, and coating. Mr. Martin stated that this line item also includes replacement of pumps, turbidimeters, etc.

Mr. Martin stated that Light Equipment, \$9,267, is for tool purchases that were approved as part of the budget.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the February 2022 Financial Report as presented. A motion was made by Board Member Knell and seconded by Secretary Waters to approve the February 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is averaging 5.7 MGD. Mr. Edwards stated that this is being accomplished by running ten Casper wells, seven Morad wells, and two Caisson wells.

Mr. Edwards stated that the Maintenance crew identified some leaking check valves in

the wellfield. Mr. Edwards stated that four new check valves were installed to resolve the issue.

Mr. Edwards stated that Decant Pump No. 3 was rebuilt, and is ready to be installed with assistance from Water Distribution staff.

Mr. Edwards stated that the turbidimeter at Casper No. 9 well was repaired.

Mr. Edwards stated that the Decant Pump Station flow meter head unit failed and was replaced.

Mr. Edwards stated that a leak was identified on the west sodium hypochlorite tank and staff determined it was a gasket issue. Mr. Edwards stated that a new gasket was installed, and the tank is ready to be tested.

Mr. Edwards stated that the monthly cleaning and calibration of the turbidimeters was completed.

Mr. Edwards stated that ITC Electrical Technologies completed the installation of the VFD on Surface Water High Service Pump No. 2. Mr. Edwards stated that a function check was performed and it seems to be working fine. Mr. Edwards stated that once the surface water plant is started, it will be verified that there are no issues with the VFD and SCADA.

Mr. Edwards stated that quotes are being requested for wiring the actuator valves on the surface water pumps. Mr. Edwards stated that the actuator valves that were purchased last year will be installed, as well as the Actiflo feed actuators.

Mr. Edwards stated that he attended a pre-con meeting with Pope Construction for the Hoist Project over the Filter Gallery. Mr. Edwards stated that the project should start in two weeks.

Mr. Edwards stated that a WTP shutdown was done so Modern Electric could replace the arrestors in the backup generator. Mr. Edwards stated that everything went well and the WTP was down for four hours. Mr. Edwards stated that staff is now waiting on Arcadis to sign off on the project before the generator is fully put back in operation.

Mr. Edwards stated that a preliminary discussion on ozone and ultra violet disinfection is scheduled with HDR.

Mr. Edwards stated that the Instrumentation and Controls Technician position is currently open and should close next week.

Secretary Waters asked what was replaced on the emergency generator. Mr. Edwards stated that the arrestors were originally undersized, which was the same issue was at the Wastewater Treatment Plant. Mr. Edwards stated that they ordered the correct size of arrestor and installed them. Mr. Edwards stated that the WTP had to be shut down for the installation.

Board Member Knell asked if any applications have been submitted for the job opening. Mr. Edwards stated that currently there are four applications, but he would like to see a few more applications submitted.

Mr. Martin stated that the cost for the arrestors is being covered by Arcadis as it was a design issue.

Chairman King asked if all the work is completed on the 2.6 MG Tank. Mr. Martin stated that was correct. Mr. Edwards stated that staff will be installing a safety and security ladder gate on the 2.6 MG Tank, and there was an issue with the level transducer. Mr. Edwards stated that the contractor work is done.

Treasurer Bertoglio asked if there has been any talk of shortages for chemicals this year. Mr. Edwards stated that he has heard there will be long delays, and that freight will increase considerably. Mr. Edwards stated that corrosion inhibitor has already increased \$30,000 over what was paid last year.

Board Member Knell asked if the \$30,00 increase was in transportation. Mr. Edwards stated that the increase was for materials.

Mr. Martin stated that he spoke to the ferric supplier, and they are going to go with the same set up as last year, with the railcar sent to Billings from Chicago, and then trucking it to the WTP. Mr. Martin stated that he heard a few weeks ago that the plant in Utah that was supplying the ferric is still offline. Mr. Martin stated that the ferric supplier is confident in the supply coming from Chicago and should work out well. Mr. Martin stated that Brenntag has installed a storage tank at their facility that will hold one railcar of chemical and will fill it at the beginning of the summer and will keep it full as a backup.

Treasurer Bertoglio asked if Mr. Martin read the email from Mark Pepper with Rural Water regarding anomaly tests. Treasurer Bertoglio stated that the email states that Rural Water was going out and working with smaller systems to get the anomaly tests results thrown out and asked if he had any thoughts on the email. Treasurer Bertoglio stated that our system is much bigger and he didn't know if it would do any good to have them step in. Mr. Martin stated that he and Mr. Beamer discussed this email and had the same thought. Mr. Martin stated that the Board tried working with Rural Water before on this and it caused a delay, but in the end it didn't go anywhere. Treasurer Bertoglio stated that he is not suggesting that the Board slow down on the UV installation. Treasurer Bertoglio asked if the Board and staff are interested in meeting with Rural Water and possibly using RWS as an example of excessive over regulation. Mr. Martin stated that a meeting would not be out of the question, but possibly have HDR attend as well.

Mr. Martin stated that as a side note, it is planned to upgrade the existing ozone generators as part of the UV Project. Mr. Martin stated that EPA did allow the ozone dose to be reduced, so with the overall total cost of operating the UV system and reduced ozone size, and spending less money on producing ozone, the trade-off might be worth it. Mr. Martin stated that more of that information will come out in the design report. Mr. Martin stated that an early look at the design report shows that the ozone upgrade portion

of the project is going to be the costly portion. Mr. Martin stated that even if we could get out of having to install the UV system, the ozone system would still have to be upgraded as it is over twenty years old and no longer supported. Mr. Martin stated that it will be a major cost for that regardless.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner introduced Mr. Mark Anderson, Utility Supervisor for Water Distribution. Mr. Conner stated that some of Mr. Anderson's duties include water service work, contractor waterline replacement jobs, ARV maintenance, oversees EPA compliance testing, and pump maintenance at booster stations. Mr. Conner stated that he wanted to show Mr. Anderson what goes on during RWS meetings. Mr. Conner stated that over the next couple of months he will be bringing other supervisors to the meeting. Mr. Conner announced that he gave his retirement notice, which will be effective July 8th.

Mr. Conner stated that Pioneer Booster had a pump fail due to overloads that were sticking. Mr. Conner stated that Mr. Pike, Instrumentation Tech for the Wastewater Plant, was able to get them freed up but there is also a bad relay. Mr. Conner stated that the relay has been ordered and will be installed when it arrives.

Mr. Conner stated that last month he mentioned there was an electrical issue at Metro Booster that took out the heater transformer. Mr. Conner stated that staff tried replacing the transformer, but that is not working. Mr. Conner stated that a new heater has been ordered.

Mr. Conner stated that Salt Creek Booster has an ARV that opens and closes on its own and is creating problems. Mr. Conner stated that Mr. Pike is looking into it.

Mr. Conner stated that the chlorine residuals in the system look really good, they are at 2.5 ppm. Mr. Conner stated that about a week ago, the dose was lowered again. Mr. Conner stated the residuals are checked weekly.

Mr. Conner stated that the recharge inlet across the river from Morad Park will be cleaned in the next month. Mr. Conner stated that the inlet silts in over the years, so a backhoe will be used to clean it out in order to get better flow from the river once it comes up. Mr. Conner stated that staff is waiting for the moisture to dry up before they start the cleaning job.

Chairman King thanked Mr. Conner and Mr. Edwards for doing a good job and keeping the Board informed on everything.

6. There was no Public Comment.
7. In Old Business, Mr. Martin stated that last month the Board discussed opening WyoStar Investment accounts and approved opening a WyoStar I and a WyoStar II account. Mr. Martin stated that Ms. Brown has been compiling the paperwork needed to accomplish this.

- a. Mr. Martin stated that the first item is to consider establishing the WyoStar I and WyoStar II accounts and approving the Board Officers sign the paperwork.

Board Member Knell asked if this is from the information presented by Ms. Johnson at the last meeting. Mr. Martin stated that was correct.

A motion was made by Board Member Knell and seconded by Vice-Chairman Keffer to approve the opening of WyoStar I and WyoStar II investment accounts with the State of Wyoming and to approve the Board Officers signing the required forms. Motion put and carried.

- i) Mr. Martin stated that the next item for the Board is to consider closing the Wyoming Governmental Investment Fund accounts. Mr. Martin stated that Ms. Brown has prepared the forms to close these accounts, and the Board's approval is needed for them to be signed.

Board Member Knell stated that he thought Ms. Johnson recommended leaving one of these accounts open with a little bit of money in it. Ms. Brown stated that it was recommended to leave one of the Hilltop accounts open.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to close the Wyoming Governmental Investment Fund accounts.

Board Member Knell informed Board Member Sutherland that these new accounts will make the Board much more interest than what the Board has been earning.

Motion put and carried.

- ii) Mr. Martin stated that this is the last piece, and the resolution is required by Hilltop Bank. Mr. Martin stated that the resolution gives authorization to close some accounts, transfer funds, and leave an account open. Mr. Martin stated that this resolution is authorizing those changes and is based on written direction from the Joint Powers Board. Mr. Martin stated that once this approval is given, then the paperwork for the amounts to be moved can be signed by the Board Officers.

A motion was made by Board Member Knell and seconded by Secretary Waters to approve Resolution No. 22-02 Authorizing the Combination and Closing of Certain Central Wyoming Regional Water System Joint Powers Board Hilltop National Bank Investment Management Accounts and Transfer of Funds to WyoStar I and II Accounts. Motion put and carried.

- b. There was no Other Old Business.

8. In New Business:

- a. Mr. Martin stated that the Water Treatment Plant Roof Replacement, Project No. 21-062 was recently put out for bid. Mr. Martin stated that three bids were received with the low bid from Dave Loden Construction, Inc. out of Buffalo, WY in the amount of \$113,885. Mr. Martin stated that staff is recommending a \$6,000 contingency account for this project, for a total project amount of \$119,885. Mr. Martin stated that this project is for the North Chemical portion of the building and the completion date is December 23, 2022. Mr. Martin stated that Mr. Terry Cottenoir with City Engineering is the Project Manager and is in attendance to answer any questions the Board may have.

Board Member Knell asked what the contingency amount is for. Mr. Martin stated that if something goes wrong during the project that wasn't anticipated, this amount will be set aside to cover the costs.

Treasurer Bertoglio asked what the other bids were. Mr. Martin stated that Lowe Roofing of Wyoming from Gillette bid \$114,500, and Limmer Roofing from Mills bid \$145,650. Mr. Martin stated that the Engineer's Estimate was \$132,000. Mr. Martin stated that it was anticipated to do a larger roof project, and \$300,000 was budgeted. Mr. Martin stated that some of that funding was moved to other projects, so the roof project was scaled back.

Board Member Knell stated that the bid was amazingly close to the estimate.

A motion was made by Secretary Waters and seconded by Board Member Freel to approve the contract with Dave Loden Construction, Inc. for the Water Treatment Plant Roof Replacement, Project No. 21-062 in the amount of \$113,885.00 with a \$6,000.00 contingency amount, for a total project amount of \$119,885.00. Motion put and carried.

- b. Mr. Martin stated that on the Actiflo treatment system, which is a sand ballasted rapid settling system, it contains settling tanks for the sludge and sand that settles out of the raw water. Mr. Martin stated that these scrapers are in the bottom of the tank to aid in the removal of the sand to send back through the classifiers. Mr. Martin stated the scrapers have been in service for 20+ years and are highly corroded and require replacement.

Mr. Martin stated that Veolia Water Technologies, Inc. is the only supplier for the Kruger Actiflo system in the United States. Mr. Martin stated that it is requested this sole source purchase be approved in order for staff to order the parts and get them installed to meet the summertime water season.

Secretary Waters asked if the scrapers are a mechanical device. Mr. Martin stated that was correct. Secretary Waters asked if instead of going with a sole source, is there anyone in Casper that can fabricate them. Mr. Martin stated that he thinks the fabrication would be more than to just buy the scraper arms from Veolia, and the timeline that we are up against with getting them before the next water season is very short.

A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the sole source purchase of four complete scraper arm assemblies from Veolia Water Technologies, Inc. in the amount of \$72,838.37. Motion put and carried.

- i.) Mr. Martin stated that Budget Reallocation No. 2022-03 in the amount of \$50,000 moves funds from the FY22 Mag Meter Replacements Project, as no mag meters need replaced at this time, to the FY22 Equipment Replacement Project to cover the cost of the Actiflo scraper arm assemblies. Mr. Martin stated that this is not an increase to the overall budget.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approved Budget Reallocation No. 2022-03 in the amount of \$50,000 moving funds from the FY22 Mag Meter Replacements Project to the FY22 Equipment Replacement Project.

Board Member Knell asked why the budget reallocation was not done before the purchase was approved. Mr. Martin stated that if the purchase was not approved, there would be no need for the budget reallocation.

Motion put and carried.

- c. Mr. Martin stated that Budget Reallocation No. 2022-04 is a bookkeeping cleanup item. Mr. Martin stated that the voucher listing included an invoice for the RWS portion of the Risk and Resilience Assessment and Emergency Response Plan Update. Mr. Martin stated that this budget reallocation just moves the expense into Contribution Expense for bookkeeping cleanup for audit.

A motion was made by Treasurer Bertoglio and seconded by Board Member Freil to approve Budget Reallocation No. 2022-04 in the amount of \$39,769.00 moving the expense from the Risk and Resilience Assessment and Emergency Response Plan Update Project to Contribution Expense. Motion put and carried.

- d. Mr. Martin stated that it is the time of year to review the Operations and Agency budgets, and today we will review the preliminary proposed Capital Improvement Projects for FY23. Mr. Martin stated that this is preliminary, and revisions could be made in April and May. Mr. Martin reviewed the following proposed Capital Projects for FY23:

- 1) Chiller Replacement - \$285,000 – Additional funding for the Chiller Replacement Project. This project went out to bid at the end of last year and came in way over the budget of \$180,000. Bids came in at \$422,000. It is proposed to add an additional \$285,000 to the budget and put it out for bid again in FY23.

Board Member Knell stated that amount would get the budget up to where the bids were, but now there is a 7% inflation factor. Board Member Knell asked

if more funds will be needed. Mr. Martin stated that staff is confident that the bid that was received was high and out of line. Mr. Martin stated that he believes there is a little bit of cushion, and should be fine. Mr. Martin stated that hopefully he is right and doesn't have to ask for more funds next year.

- 2) GW Vault and Yard Piping Replacement - \$125,000 – Yard piping replacement downstream of the De-Gas Tower. The area where chemicals feed into the piping is severely corroded and requires replacement.
- 3) Security Upgrades - \$75,000 – On-going security improvements. Each year funds are budgeted for this program. Now that the Risk & Resilience Assessment has been done, as well as an in-house security assessment by the Police Department, several security measures were identified that need to be addressed. This could include door card readers, failed gate actuators, fencing repairs, camera installation and replacement.
- 4) Equipment Replacement - \$150,000 – Unanticipated equipment and valve replacement – budgeted each year.
- 5) HS Pump Valve Replacements - \$75,000 – Replacement of failed valves on the high service pumping system.
- 6) FY23 Turbidimeter Replacements - \$30,000 – On-going project to replace failing turbidimeters. Turbidimeters are on each of the 29 wells, and throughout the WTP. The failing turbidimeters will be replaced with the new Hach turbidimeter, which seems to be working much better.
- 7) FY23 Well Rehabilitation - \$500,000 – Rehabilitate Caisson No. 1. Caisson No. 2 is out to bid and staff is anxious to see how the bids come in. If bids come in less than \$500,000 for Caisson No. 1, a couple of the vertical wells will be added to the rehabilitation for FY23. Wells need to be rehabilitated each year.
- 8) Raw Water Pump No. 3 Replacement - \$75,000 – Replacement of pump that has reached the end of life. There are six pumps in Raw Water.
- 9) Filter Media Replacement - \$100,000 – Replacement of the existing filter media. During the Roof Project concrete fell into the filters. The Confined Space Hoist Project will be starting soon. After all the work is completed, the filter media will be replaced. It needs replaced anyway based on age. The cost for this replacement is up in the air, as there are access issues in the Filter Gallery, and the filter media is expensive. It is proposed to do a multi-year project, one filter in FY23, and possibly two the following year. There are six filters total.
- 10) FY23 Roof Replacements - \$300,000 – Ozone Building Roof Replacement
- 11) Chemical Line Replacement - \$12,000 – Upgrade leaking PVC chemical lines with HDPE fused chemical line. Staff recently replaced the PVC Sodium

Hypochlorite line with fused HDPE line, which should have a life of 50 years.

- 12) Raw Water & High Service Piping Recoating - \$200,000 – Sandblasting and recoating of corroded piping in the Raw Water Building and in the High Service Pipe Gallery.
- 13) Pioneer Booster Pump Replacement - \$30,000 – Replacement of a pump that has reached the end of life.
- 14) Sunrise III Repeater Building - \$15,000 – Concrete building to house the radio equipment at the Sun III site. Cost to be split between the City of Casper and RWS. This is to move the radio equipment that is currently in a vault to a pre-constructed concrete building.

Mr. Martin stated that this is just a preliminary look at the proposed Capital Projects for FY23. Mr. Martin stated that the total of the proposed FY23 projects is \$1,972,000 and is in line with the rate model that was approved in June 2020. Mr. Martin offered to answer any questions on the proposed FY23 Capital projects.

Board Member Knell asked if the City Council just approved \$6 M for Regional Water projects. Mr. Beamer stated that the City Council does not approve Capital for Regional Water. Mr. Beamer stated that City Council approved \$6 M for Streets. Board Member Knell stated that \$2 M was approved for the Water Distribution Fund. Mr. Beamer stated that is a City Fund.

Mr. Martin stated that the projects that are approved by the Board affect the wholesale water rate and are pushed out to all the entities.

Board Member Sutherland stated that \$50,000 was just approved to be moved to the Equipment Replacement Project, and asked if the \$150,000 that is budgeted is enough. Mr. Martin stated that generally it is enough. Mr. Martin stated that this project was increased by quite a bit last year. Mr. Martin stated that anticipated projects are kept separate so that the Equipment Replacement Project can be used for unanticipated things that need replaced right away.

Board Member Sutherland asked if the Actiflo scraper arm assemblies failed. Mr. Martin stated that they are in bad shape, and this was not anticipated. Mr. Martin stated that when the system was drained recently for inspection, the corrosion on the assembly arms was found. Mr. Martin stated that if this corrosion had been known, the replacement would have been included in the rate model.

Mr. Martin stated that this proposed list of Capital Projects will be discussed again during budget and rate in the upcoming months.

- e. Ms. Brown stated that the Annual Financial Disclosures must be signed in open session. Ms. Brown reviewed the forms with the Board as they were handed out.

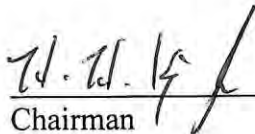
Mr. Chapin informed the Board that the accounts listed on the disclosures represent the accounts that are open at this current time, prior to the transfer of funds to WyoStar.

All Board Members in attendance at this meeting completed and signed their Annual Financial Disclosures.

- f. There was no Other New Business.
9. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on April 19, 2022.

Chairman King thanked the Board for their cooperation on how they handle the business of the Board.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn the meeting at 12:23 p.m. Motion put and carried.



Chairman



Secretary



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

**Board
Members:**

H. H. King, Jr.,
Chairman

Vice-Chairman

Ken Waters,
Secretary

Paul Bertoglio,
Treasurer

Steve Cathey

Steve Freel

Bruce Knell

Dan Sabrosky

Jai-Ayla
Sutherland

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday April 19, 2022 11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
 - a) Officer Election – Vice-Chairman
2. Approve Minutes – March 15, 2022 *
3. Approve Vouchers – April 2022 *
4. Approve Financial Report – March 2022 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Presentation of WTP Disinfection System Upgrade Preliminary Design Report by HDR Engineering, Inc.
 - b) Discuss Wellfield Management Plan
 - c) Other
8. New Business
 - a) Consider 2022 Choice Gas Selection *
 - b) Consider Rejecting All Bids for the Caisson #2 Rehab, Project No. 21-040 *
 - c) Discuss FY2023 Preliminary Budget *
 - i) WTP FY2023 Preliminary Budget *
 - ii) RWS Agency FY2023 Preliminary Budget *
 - d) North Platte River Runoff Forecast *
 - e) Other
9. Chairman's Report

Next Meeting: Regular JPB Meeting – May 17, 2022

****Indicates Attachment***



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JOINT POWERS BOARD**

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Mr. Martin stated that vouchers 8423 and 8424 are for the WTP VFD Replacement Project for the surface water high service pump. Mr. Martin stated that this project has been completed by ITC Electrical Technologies.

Mr. Martin stated that voucher 8426 for Engineering Associates is for the Caisson No. 2 Rehab Project. Mr. Martin stated that this project is out to bid and the contract should be brought before the Board next month.

Mr. Martin stated that voucher 8429 for the City of Casper is for the RWS portion of the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Update. Mr. Martin stated that back in October 2020 the Board entered into a funding agreement with the City of Casper for the completion of the RRA and ERP Update by HDR Engineering. Mr. Martin stated that this was a requirement of the American Water Infrastructure Act of 2018. Mr. Martin stated that this has been completed and certified, and is now ready for payment from the Board to the City of Casper.

Mr. Martin stated that voucher 8431 for HDR Engineering, Inc. is for the preliminary design report for the WTP Disinfection System Upgrade Project. Mr. Martin stated that this design report is moving forward and should be ready to present to the Board next month.

Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the March 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Knell to approve the March 2022 voucher listing to include voucher numbers 8421 through 8434 in the amount of \$545,410.85. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for February 2022 was 154 MG, which is 8 MG more than the five-year average. Mr. Martin stated that the meters were read a day later than normal, so the difference is mostly due to the timing of reading the meters. Mr. Martin stated that the year to date production total is 2.5 BG, which is 92 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Interest Earned in 2021 and 2022 dropped significantly from 2020. Mr. Martin stated that the Board discussed this last month, and it is on the agenda to discuss again later in the meeting.

Mr. Martin stated that Water Utility Charges is \$5,319,557, which is \$153,199 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Consulting Service is \$4,932, which is quite a jump over last year. Mr. Martin stated that \$4,000 of this is for the WWDC application that the Board approved for the Wellfield Management Plan that was submitted last month.

Mr. Martin stated that Reimbursable Contract Expense is \$1,992,473, which is \$141,291 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases. Mr. Martin stated that Mr. Edwards will be ordering corrosion inhibitor which is \$120,000 per order.

Mr. Martin stated that Buildings is \$115,520. Mr. Martin stated that this is for the roof over the Filter Gallery, security upgrades, and design on the hoist for the confined space entry over the Filter Gallery.

Board Member Knell asked if the Reimbursable Expense shouldn't be higher considering how we had to go about getting ferric. Mr. Martin stated that since less water was sold, less chemicals were used. Mr. Martin stated that the timing of chemical purchases affects how that number flows during the year.

Mr. Martin stated that Improvements Other Than Buildings is \$973,889, and fluctuates from year to year. Mr. Martin stated that so far this year, this number includes the roof replacement on the 2.6 MG Tank, and coating. Mr. Martin stated that this line item also includes replacement of pumps, turbidimeters, etc.

Mr. Martin stated that Light Equipment, \$9,267, is for tool purchases that were approved as part of the budget.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the February 2022 Financial Report as presented. A motion was made by Board Member Knell and seconded by Secretary Waters to approve the February 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is averaging 5.7 MGD. Mr. Edwards stated that this is being accomplished by running ten Casper wells, seven Morad wells, and two Caisson wells.

Mr. Edwards stated that the Maintenance crew identified some leaking check valves in

the wellfield. Mr. Edwards stated that four new check valves were installed to resolve the issue.

Mr. Edwards stated that Decant Pump No. 3 was rebuilt, and is ready to be installed with assistance from Water Distribution staff.

Mr. Edwards stated that the turbidimeter at Casper No. 9 well was repaired.

Mr. Edwards stated that the Decant Pump Station flow meter head unit failed and was replaced.

Mr. Edwards stated that a leak was identified on the west sodium hypochlorite tank and staff determined it was a gasket issue. Mr. Edwards stated that a new gasket was installed, and the tank is ready to be tested.

Mr. Edwards stated that the monthly cleaning and calibration of the turbidimeters was completed.

Mr. Edwards stated that ITC Electrical Technologies completed the installation of the VFD on Surface Water High Service Pump No. 2. Mr. Edwards stated that a function check was performed and it seems to be working fine. Mr. Edwards stated that once the surface water plant is started, it will be verified that there are no issues with the VFD and SCADA.

Mr. Edwards stated that quotes are being requested for wiring the actuator valves on the surface water pumps. Mr. Edwards stated that the actuator valves that were purchased last year will be installed, as well as the Actiflo feed actuators.

Mr. Edwards stated that he attended a pre-con meeting with Pope Construction for the Hoist Project over the Filter Gallery. Mr. Edwards stated that the project should start in two weeks.

Mr. Edwards stated that a WTP shutdown was done so Modern Electric could replace the arrestors in the backup generator. Mr. Edwards stated that everything went well and the WTP was down for four hours. Mr. Edwards stated that staff is now waiting on Arcadis to sign off on the project before the generator is fully put back in operation.

Mr. Edwards stated that a preliminary discussion on ozone and ultra violet disinfection is scheduled with HDR.

Mr. Edwards stated that the Instrumentation and Controls Technician position is currently open and should close next week.

Secretary Waters asked what was replaced on the emergency generator. Mr. Edwards stated that the arrestors were originally undersized, which was the same issue was at the Wastewater Treatment Plant. Mr. Edwards stated that they ordered the correct size of arrestor and installed them. Mr. Edwards stated that the WTP had to be shut down for the installation.

Board Member Knell asked if any applications have been submitted for the job opening. Mr. Edwards stated that currently there are four applications, but he would like to see a few more applications submitted.

Mr. Martin stated that the cost for the arrestors is being covered by Arcadis as it was a design issue.

Chairman King asked if all the work is completed on the 2.6 MG Tank. Mr. Martin stated that was correct. Mr. Edwards stated that staff will be installing a safety and security ladder gate on the 2.6 MG Tank, and there was an issue with the level transducer. Mr. Edwards stated that the contractor work is done.

Treasurer Bertoglio asked if there has been any talk of shortages for chemicals this year. Mr. Edwards stated that he has heard there will be long delays, and that freight will increase considerably. Mr. Edwards stated that corrosion inhibitor has already increased \$30,000 over what was paid last year.

Board Member Knell asked if the \$30,00 increase was in transportation. Mr. Edwards stated that the increase was for materials.

Mr. Martin stated that he spoke to the ferric supplier, and they are going to go with the same set up as last year, with the railcar sent to Billings from Chicago, and then trucking it to the WTP. Mr. Martin stated that he heard a few weeks ago that the plant in Utah that was supplying the ferric is still offline. Mr. Martin stated that the ferric supplier is confident in the supply coming from Chicago and should work out well. Mr. Martin stated that Brenntag has installed a storage tank at their facility that will hold one railcar of chemical and will fill it at the beginning of the summer and will keep it full as a backup.

Treasurer Bertoglio asked if Mr. Martin read the email from Mark Pepper with Rural Water regarding anomaly tests. Treasurer Bertoglio stated that the email states that Rural Water was going out and working with smaller systems to get the anomaly tests results thrown out and asked if he had any thoughts on the email. Treasurer Bertoglio stated that our system is much bigger and he didn't know if it would do any good to have them step in. Mr. Martin stated that he and Mr. Beamer discussed this email and had the same thought. Mr. Martin stated that the Board tried working with Rural Water before on this and it caused a delay, but in the end it didn't go anywhere. Treasurer Bertoglio stated that he is not suggesting that the Board slow down on the UV installation. Treasurer Bertoglio asked if the Board and staff are interested in meeting with Rural Water and possibly using RWS as an example of excessive over regulation. Mr. Martin stated that a meeting would not be out of the question, but possibly have HDR attend as well.

Mr. Martin stated that as a side note, it is planned to upgrade the existing ozone generators as part of the UV Project. Mr. Martin stated that EPA did allow the ozone dose to be reduced, so with the overall total cost of operating the UV system and reduced ozone size, and spending less money on producing ozone, the trade-off might be worth it. Mr. Martin stated that more of that information will come out in the design report. Mr. Martin stated that an early look at the design report shows that the ozone upgrade portion

of the project is going to be the costly portion. Mr. Martin stated that even if we could get out of having to install the UV system, the ozone system would still have to be upgraded as it is over twenty years old and no longer supported. Mr. Martin stated that it will be a major cost for that regardless.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner introduced Mr. Mark Anderson, Utility Supervisor for Water Distribution. Mr. Conner stated that some of Mr. Anderson's duties include water service work, contractor waterline replacement jobs, ARV maintenance, oversees EPA compliance testing, and pump maintenance at booster stations. Mr. Conner stated that he wanted to show Mr. Anderson what goes on during RWS meetings. Mr. Conner stated that over the next couple of months he will be bringing other supervisors to the meeting. Mr. Conner announced that he gave his retirement notice, which will be effective July 8th.

Mr. Conner stated that Pioneer Booster had a pump fail due to overloads that were sticking. Mr. Conner stated that Mr. Pike, Instrumentation Tech for the Wastewater Plant, was able to get them freed up but there is also a bad relay. Mr. Conner stated that the relay has been ordered and will be installed when it arrives.

Mr. Conner stated that last month he mentioned there was an electrical issue at Metro Booster that took out the heater transformer. Mr. Conner stated that staff tried replacing the transformer, but that is not working. Mr. Conner stated that a new heater has been ordered.

Mr. Conner stated that Salt Creek Booster has an ARV that opens and closes on its own and is creating problems. Mr. Conner stated that Mr. Pike is looking into it.

Mr. Conner stated that the chlorine residuals in the system look really good, they are at 2.5 ppm. Mr. Conner stated that about a week ago, the dose was lowered again. Mr. Conner stated the residuals are checked weekly.

Mr. Conner stated that the recharge inlet across the river from Morad Park will be cleaned in the next month. Mr. Conner stated that the inlet silts in over the years, so a backhoe will be used to clean it out in order to get better flow from the river once it comes up. Mr. Conner stated that staff is waiting for the moisture to dry up before they start the cleaning job.

Chairman King thanked Mr. Conner and Mr. Edwards for doing a good job and keeping the Board informed on everything.

6. There was no Public Comment.
7. In Old Business, Mr. Martin stated that last month the Board discussed opening WyoStar Investment accounts and approved opening a WyoStar I and a WyoStar II account. Mr. Martin stated that Ms. Brown has been compiling the paperwork needed to accomplish this.

- a. Mr. Martin stated that the first item is to consider establishing the WyoStar I and WyoStar II accounts and approving the Board Officers sign the paperwork.

Board Member Knell asked if this is from the information presented by Ms. Johnson at the last meeting. Mr. Martin stated that was correct.

A motion was made by Board Member Knell and seconded by Vice-Chairman Keffer to approve the opening of WyoStar I and WyoStar II investment accounts with the State of Wyoming and to approve the Board Officers signing the required forms. Motion put and carried.

- i) Mr. Martin stated that the next item for the Board is to consider closing the Wyoming Governmental Investment Fund accounts. Mr. Martin stated that Ms. Brown has prepared the forms to close these accounts, and the Board's approval is needed for them to be signed.

Board Member Knell stated that he thought Ms. Johnson recommended leaving one of these accounts open with a little bit of money in it. Ms. Brown stated that it was recommended to leave one of the Hilltop accounts open.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to close the Wyoming Governmental Investment Fund accounts.

Board Member Knell informed Board Member Sutherland that these new accounts will make the Board much more interest than what the Board has been earning.

Motion put and carried.

- ii) Mr. Martin stated that this is the last piece, and the resolution is required by Hilltop Bank. Mr. Martin stated that the resolution gives authorization to close some accounts, transfer funds, and leave an account open. Mr. Martin stated that this resolution is authorizing those changes and is based on written direction from the Joint Powers Board. Mr. Martin stated that once this approval is given, then the paperwork for the amounts to be moved can be signed by the Board Officers.

A motion was made by Board Member Knell and seconded by Secretary Waters to approve Resolution No. 22-02 Authorizing the Combination and Closing of Certain Central Wyoming Regional Water System Joint Powers Board Hilltop National Bank Investment Management Accounts and Transfer of Funds to WyoStar I and II Accounts. Motion put and carried.

- b. There was no Other Old Business.

8. In New Business:

- a. Mr. Martin stated that the Water Treatment Plant Roof Replacement, Project No. 21-062 was recently put out for bid. Mr. Martin stated that three bids were received with the low bid from Dave Loden Construction, Inc. out of Buffalo, WY in the amount of \$113,885. Mr. Martin stated that staff is recommending a \$6,000 contingency account for this project, for a total project amount of \$119,885. Mr. Martin stated that this project is for the North Chemical portion of the building and the completion date is December 23, 2022. Mr. Martin stated that Mr. Terry Cottenoir with City Engineering is the Project Manager and is in attendance to answer any questions the Board may have.

Board Member Knell asked what the contingency amount is for. Mr. Martin stated that if something goes wrong during the project that wasn't anticipated, this amount will be set aside to cover the costs.

Treasurer Bertoglio asked what the other bids were. Mr. Martin stated that Lowe Roofing of Wyoming from Gillette bid \$114,500, and Limmer Roofing from Mills bid \$145,650. Mr. Martin stated that the Engineer's Estimate was \$132,000. Mr. Martin stated that it was anticipated to do a larger roof project, and \$300,000 was budgeted. Mr. Martin stated that some of that funding was moved to other projects, so the roof project was scaled back.

Board Member Knell stated that the bid was amazingly close to the estimate.

A motion was made by Secretary Waters and seconded by Board Member Freel to approve the contract with Dave Loden Construction, Inc. for the Water Treatment Plant Roof Replacement, Project No. 21-062 in the amount of \$113,885.00 with a \$6,000.00 contingency amount, for a total project amount of \$119,885.00. Motion put and carried.

- b. Mr. Martin stated that on the Actiflo treatment system, which is a sand ballasted rapid settling system, it contains settling tanks for the sludge and sand that settles out of the raw water. Mr. Martin stated that these scrapers are in the bottom of the tank to aid in the removal of the sand to send back through the classifiers. Mr. Martin stated the scrapers have been in service for 20+ years and are highly corroded and require replacement.

Mr. Martin stated that Veolia Water Technologies, Inc. is the only supplier for the Kruger Actiflo system in the United States. Mr. Martin stated that it is requested this sole source purchase be approved in order for staff to order the parts and get them installed to meet the summertime water season.

Secretary Waters asked if the scrapers are a mechanical device. Mr. Martin stated that was correct. Secretary Waters asked if instead of going with a sole source, is there anyone in Casper that can fabricate them. Mr. Martin stated that he thinks the fabrication would be more than to just buy the scraper arms from Veolia, and the timeline that we are up against with getting them before the next water season is very short.

A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the sole source purchase of four complete scraper arm assemblies from Veolia Water Technologies, Inc. in the amount of \$72,838.37. Motion put and carried.

- i.) Mr. Martin stated that Budget Reallocation No. 2022-03 in the amount of \$50,000 moves funds from the FY22 Mag Meter Replacements Project, as no mag meters need replaced at this time, to the FY22 Equipment Replacement Project to cover the cost of the Actiflo scraper arm assemblies. Mr. Martin stated that this is not an increase to the overall budget.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approved Budget Reallocation No. 2022-03 in the amount of \$50,000 moving funds from the FY22 Mag Meter Replacements Project to the FY22 Equipment Replacement Project.

Board Member Knell asked why the budget reallocation was not done before the purchase was approved. Mr. Martin stated that if the purchase was not approved, there would be no need for the budget reallocation.

Motion put and carried.

- c. Mr. Martin stated that Budget Reallocation No. 2022-04 is a bookkeeping cleanup item. Mr. Martin stated that the voucher listing included an invoice for the RWS portion of the Risk and Resilience Assessment and Emergency Response Plan Update. Mr. Martin stated that this budget reallocation just moves the expense into Contribution Expense for bookkeeping cleanup for audit.

A motion was made by Treasurer Bertoglio and seconded by Board Member Freel to approve Budget Reallocation No. 2022-04 in the amount of \$39,769.00 moving the expense from the Risk and Resilience Assessment and Emergency Response Plan Update Project to Contribution Expense. Motion put and carried.

- d. Mr. Martin stated that it is the time of year to review the Operations and Agency budgets, and today we will review the preliminary proposed Capital Improvement Projects for FY23. Mr. Martin stated that this is preliminary, and revisions could be made in April and May. Mr. Martin reviewed the following proposed Capital Projects for FY23:

- 1) Chiller Replacement - \$285,000 – Additional funding for the Chiller Replacement Project. This project went out to bid at the end of last year and came in way over the budget of \$180,000. Bids came in at \$422,000. It is proposed to add an additional \$285,000 to the budget and put it out for bid again in FY23.

Board Member Knell stated that amount would get the budget up to where the bids were, but now there is a 7% inflation factor. Board Member Knell asked

if more funds will be needed. Mr. Martin stated that staff is confident that the bid that was received was high and out of line. Mr. Martin stated that he believes there is a little bit of cushion, and should be fine. Mr. Martin stated that hopefully he is right and doesn't have to ask for more funds next year.

- 2) GW Vault and Yard Piping Replacement - \$125,000 – Yard piping replacement downstream of the De-Gas Tower. The area where chemicals feed into the piping is severely corroded and requires replacement.
- 3) Security Upgrades - \$75,000 – On-going security improvements. Each year funds are budgeted for this program. Now that the Risk & Resilience Assessment has been done, as well as an in-house security assessment by the Police Department, several security measures were identified that need to be addressed. This could include door card readers, failed gate actuators, fencing repairs, camera installation and replacement.
- 4) Equipment Replacement - \$150,000 – Unanticipated equipment and valve replacement – budgeted each year.
- 5) HS Pump Valve Replacements - \$75,000 – Replacement of failed valves on the high service pumping system.
- 6) FY23 Turbidimeter Replacements - \$30,000 – On-going project to replace failing turbidimeters. Turbidimeters are on each of the 29 wells, and throughout the WTP. The failing turbidimeters will be replaced with the new Hach turbidimeter, which seems to be working much better.
- 7) FY23 Well Rehabilitation - \$500,000 – Rehabilitate Caisson No. 1. Caisson No. 2 is out to bid and staff is anxious to see how the bids come in. If bids come in less than \$500,000 for Caisson No. 1, a couple of the vertical wells will be added to the rehabilitation for FY23. Wells need to be rehabilitated each year.
- 8) Raw Water Pump No. 3 Replacement - \$75,000 – Replacement of pump that has reached the end of life. There are six pumps in Raw Water.
- 9) Filter Media Replacement - \$100,000 – Replacement of the existing filter media. During the Roof Project concrete fell into the filters. The Confined Space Hoist Project will be starting soon. After all the work is completed, the filter media will be replaced. It needs replaced anyway based on age. The cost for this replacement is up in the air, as there are access issues in the Filter Gallery, and the filter media is expensive. It is proposed to do a multi-year project, one filter in FY23, and possibly two the following year. There are six filters total.
- 10) FY23 Roof Replacements - \$300,000 – Ozone Building Roof Replacement
- 11) Chemical Line Replacement - \$12,000 – Upgrade leaking PVC chemical lines with HDPE fused chemical line. Staff recently replaced the PVC Sodium

Hypochlorite line with fused HDPE line, which should have a life of 50 years.

- 12) Raw Water & High Service Piping Recoating - \$200,000 – Sandblasting and recoating of corroded piping in the Raw Water Building and in the High Service Pipe Gallery.
- 13) Pioneer Booster Pump Replacement - \$30,000 – Replacement of a pump that has reached the end of life.
- 14) Sunrise III Repeater Building - \$15,000 – Concrete building to house the radio equipment at the Sun III site. Cost to be split between the City of Casper and RWS. This is to move the radio equipment that is currently in a vault to a pre-constructed concrete building.

Mr. Martin stated that this is just a preliminary look at the proposed Capital Projects for FY23. Mr. Martin stated that the total of the proposed FY23 projects is \$1,972,000 and is in line with the rate model that was approved in June 2020. Mr. Martin offered to answer any questions on the proposed FY23 Capital projects.

Board Member Knell asked if the City Council just approved \$6 M for Regional Water projects. Mr. Beamer stated that the City Council does not approve Capital for Regional Water. Mr. Beamer stated that City Council approved \$6 M for Streets. Board Member Knell stated that \$2 M was approved for the Water Distribution Fund. Mr. Beamer stated that is a City Fund.

Mr. Martin stated that the projects that are approved by the Board affect the wholesale water rate and are pushed out to all the entities.

Board Member Sutherland stated that \$50,000 was just approved to be moved to the Equipment Replacement Project, and asked if the \$150,000 that is budgeted is enough. Mr. Martin stated that generally it is enough. Mr. Martin stated that this project was increased by quite a bit last year. Mr. Martin stated that anticipated projects are kept separate so that the Equipment Replacement Project can be used for unanticipated things that need replaced right away.

Board Member Sutherland asked if the Actiflo scraper arm assemblies failed. Mr. Martin stated that they are in bad shape, and this was not anticipated. Mr. Martin stated that when the system was drained recently for inspection, the corrosion on the assembly arms was found. Mr. Martin stated that if this corrosion had been known, the replacement would have been included in the rate model.

Mr. Martin stated that this proposed list of Capital Projects will be discussed again during budget and rate in the upcoming months.

- e. Ms. Brown stated that the Annual Financial Disclosures must be signed in open session. Ms. Brown reviewed the forms with the Board as they were handed out.

Mr. Chapin informed the Board that the accounts listed on the disclosures represent the accounts that are open at this current time, prior to the transfer of funds to WyoStar.

All Board Members in attendance at this meeting completed and signed their Annual Financial Disclosures.

- f. There was no Other New Business.
- 9. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on April 19, 2022.

Chairman King thanked the Board for their cooperation on how they handle the business of the Board.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn the meeting at 12:23 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
April 14, 2022**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8435	Engineering Associates	Capital Expense – Caisson No. 2 Rehab Project No. 21-040	\$3,840.38
8436	Goble Sampson Associates Inc.	Capital Expense – Sodium Hypochlorite Pump	\$8,526.06
8437	Casper Star Tribune c/o Lee Enterprises	Capital Expense – Advertisement for Bid – Caisson #2 Rehabilitation Project No. 21-040	\$653.36
8438	City of Casper	Operations Reimbursement – March 2022	\$183,821.16
8439	Lower & Co., P.C.	Capital Expense – Engineering for WTP Confined Space Evacuation Hoistway, Project No. 21-061	\$250.00
8440	Casper Star Tribune c/o Lee Enterprises	Capital Expense – Notice of Final Payment to Contractor – WTP Variable Frequency Drive, Project No. 21-030	\$251.56
8441	City of Casper	Loan Payment	\$127,960.40
8442	HDR Engineering, Inc.	Capital Expense – WTP Disinfection System Upgrade Project No. 21-039	\$7,181.25
8443	Williams, Porter, Day & Neville, P.C.	Legal Expense – March 2022 – A. Scott	\$8.50
8444	Dynamic Controls Inc.	Capital Expense – HVAC Heating System Valves	\$17,811.00
8445	Wyoming Lock and Safe	Capital Expense – Security Upgrades – Work Shop Doors	\$2,095.00
8446	Williams, Porter, Day & Neville, P.C.	Legal Expense – March22	\$1,039.75
		Total	\$353,438.42

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City of Casper
200 North David Street
Casper, WY 82601

8438

General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	03/31/2022	2824	\$0.00	04/30/2022	\$183,821.16
				PAST DUE AMOUNT	ACCOUNT BALANCE
				\$0.00	\$183,821.16

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$183821.160000	EACH	\$183,821.16	\$0.00	\$0.00	\$183,821.16
Invoice Total:							\$183,821.16

March 2022 WTP Operations Reimbursement

March 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$108,612.86
9020.00	Chemical Charge - O&M	\$16,766.04
9030.00	Utilities - O&M	\$40,630.31
9040.00	Supplies - O&M	\$7,413.35
9060.00	Training - O&M	\$0.00
9070.00	Major Maint, Repair, Replc - O&M	\$7,577.82
9080.00	Testing & Lab Services - O&M	\$2,015.78
9090.00	Other Reimbursable Costs - O&M	\$805.00
6040.10	Consulting	\$0.00
	300-6257 - Ops Reimb	\$183,821.16
	300-6214 - Consulting	\$0.00
	Invoice Total	\$183,821.16

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing

Remit Portion

Invoice Date	03/31/2022
Invoice Number	2824
Customer Number	2784
Amount Paid	\$183,821.16
Due Date	04/30/2022
Invoice Total Due	\$183,821.16

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

00000182022200002824100183821164

City of Casper Wyoming
Expenditure Reimbursement Request
March 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	02/23/2022	LCAS1462729	80.50	Professional Laundry Services
ALSCO	Laundry/Towel	03/09/2022	LCAS1466005	38.80	Professional Laundry Services
ALSCO	Laundry/Towel	03/18/2022	LCAS1467682	108.79	Professional Laundry Services
AT&T FirstNet	Communication	03/04/2022	X02202022	40.04	Communication Service to Tablet
ATLAS OFFICE PRODUCT	General Supplies & Materials	03/04/2022	73997-0	755.61	Office and Cleaning Supplies
ATLAS OFFICE PRODUCT	General Supplies & Materials	03/18/2022	74264-0	11.48	Office Supplies - Pastel Blue Paper
ATLAS OFFICE PRODUCT	General Supplies & Materials	03/21/2022	C73997-0	(23.95)	Office Supplies (Returned Paper)
ATLAS OFFICE PRODUCT	General Supplies & Materials	03/04/2022	58178	112.35	WALL POCKETS
BLACK HILLS ENERGY	Natural Gas	03/09/2022	RIN0030771	9,133.17	Acct #7513 1659 94 - Natural Gas Bill
CITRIX SYSTEMS INC.	Technology Supplies	03/04/2022	92289429	114.76	Citrix License Renewal Fees
CITY OF CASPER	Refuse Collection	03/09/2022	Stmnt ID#516387	108.00	Stmnt ID #516387 / Customer ID
CITY OF CASPER	Sewer	03/09/2022	Stmnt ID#516387	28.63	Stmnt ID #516387 / Customer ID
COASTAL CHEMICAL CO	Gas/Fuel	03/04/2022	0124329	175.31	Fuel
COASTAL CHEMICAL CO	Gas/Fuel	03/18/2022	0124390	68.52	Fuel
DANA KEPNER CO. OF W	General Supplies & Materials	03/04/2022	2234175-00	21.00	Flange gasket
Dominos	General Supplies & Materials	03/17/2022	650292551819	73.91	JPB Meeting Lunch
DPC INDUSTRIES, INC.	Chemicals	03/09/2022	737000726-22	9,278.58	Sodium Hypochlorite
ENERGY LABRATORIES I	Testing	02/23/2022	455033	52.00	Well Mix TOC & UV254
ENERGY LABRATORIES I	Testing	02/23/2022	456131	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	03/04/2022	448829	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	03/04/2022	447470	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	03/04/2022	443962	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	03/09/2022	457795	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	03/09/2022	459026	134.00	Metals by ICP/ICPMS testing
ENERGY LABRATORIES I	Testing	03/09/2022	459028	67.00	Well Mix TOC & UV254
ENERGY LABRATORIES I	Testing	02/23/2022	455034	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	02/23/2022	455035	52.00	Bacteria, Public Water Supply
Eurofins Eaton Analytical	Testing	02/25/2022	L0613157	100.00	Bromate Testing
Eurofins Eaton Analytical	Testing	02/25/2022	L0608751	100.00	Bromate Testing
Eurofins Eaton Analytical	Testing	03/01/2022	L0618011	100.00	Bromate Testing
FERGUSON ENTERPRISES	General Supplies & Materials	03/17/2022	CC7523789	691.39	Parts for the Re-Plumb of Destructor sump pumps
FERGUSON ENTERPRISES	General Supplies & Materials	03/24/2022	CC760403	56.84	Destructor Re-Plumb Project -
FERGUSON ENTERPRISES	General Supplies & Materials	03/25/2022	CC762376	26.63	Destructor Re-Plumb Project -
FERGUSON ENTERPRISES	General Supplies & Materials	03/28/2022	CC762963	138.12	Raw Water Flushing Line Repair
FY22 INS/BON	Insurance/Bonds	03/24/2022	FY22 INS/BON	2,282.48	FY22 INS/BON
GRAINGER, INC.	General Supplies & Materials	02/28/2022	9224960071	28.11	South Chem Electrical Cabinet
GRAINGER, INC.	General Supplies & Materials	03/02/2022	57369	60.29	40VA TRANSFORMER
Greiner Ford	General Supplies & Materials	03/15/2022	569447	392.47	Service to F-450 Pick Up
Hose & Rubber	General Supplies & Materials	03/17/2022	01637866	1,556.53	Ferric Tank Leak
HYDRO OPTIMIZATION &	Professional Services	03/09/2022	10112	1,618.50	Field Tech's Labor / Travel Time
ITC ELECTRICAL TECHN	Maintenance/Repairs	03/09/2022	34450	1,083.84	Heat trace / mixer unit circui
ITC ELECTRICAL TECHN	Maintenance/Repairs	03/09/2022	34304	1,172.19	Gate/heat trace circuit/thermo
ITC ELECTRICAL TECHN	Maintenance/Repairs	03/09/2022	34272	1,067.48	Troubleshoot gate & replace light fixtures
ITC ELECTRICAL TECHN	Maintenance/Repairs	03/09/2022	34172	1,880.12	Electrical work on actuators /
LONG BUILDING TECHN	Maintenance/Repairs	03/09/2022	SRVCE0126466	755.69	Heater repair

City of Casper Wyoming
Expenditure Reimbursement Request
March 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
M.A.D. Transportation & Towing	General Supplies & Materials	03/09/2022	22-26857	125.00	F-450 Super Duty Tow to Dealer for Service
Menards	General Supplies & Materials	02/22/2022	51021068782	84.64	Hypo Quill Parts
Menards	General Supplies & Materials	03/15/2022	22580611446	54.22	Hypolines Project Repair Materials
Menards	General Supplies & Materials	03/17/2022	901029340	519.00	Trash Pump for Ferric Tanks
Menards	General Supplies & Materials	03/10/2022	58219	28.98	ARV valves
NAPA AUTO PARTS CORP	General Supplies & Materials	02/25/2022	818313	72.06	Decant Pump Parts/Shop Supplies
NAPA AUTO PARTS CORP	General Supplies & Materials	02/23/2022	815943	6.49	Adapter
NAPA AUTO PARTS CORP	General Supplies & Materials	02/28/2022	818862	65.16	Shop Supplies
Payroll	Personnel	3/3/2022		40,762.33	3/3/2022 Payroll
Payroll	Personnel	3/17/2022		36,649.20	3/17/2022 Payroll
Payroll	Personnel	3/31/2022		28,918.85	3/31/2022 Payroll
Peden's Inc.	Uniform Expense	03/10/2022	RIN0030770	872.50	Operators Shirt Order
RMI	General Supplies & Materials	02/22/2022	278207	517.21	Safety Room - Safety Equipment
Rocky Mountain Air	Chemicals	02/23/2022	30342605	4,167.77	Liquid Oxygen
Rocky Mountain Air	Chemicals	03/18/2022	30349171	3,319.69	Liquid Oxygen
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030789	630.11	Acct #60931133-017 7
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030773	394.96	Acct #60931133-002 9
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030776	188.21	Acct #60931133-006 0
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030780	543.65	Acct #60931133-005 2
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030783	1,380.63	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030784	1,134.49	Acct #60931133-012 8
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030785	203.12	Acct #60931133-013 6
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030775	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030799	33.92	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030787	46.72	Acct #60931133-015 1
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030786	26.08	Acct #60931133-014 4
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030781	205.49	Acct #60931133-008 6
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030791	24.94	Acct #60931133-019 3
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030792	24.56	Acct #60931133-021 9
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030793	25.17	Acct #60931133-024 3
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030795	103.50	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030772	25.24	Acct #60931133-001 1
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030800	26.29	Acct #60931133-022 7
ROCKY MOUNTAIN POWER	Electricity	03/09/2022	RIN0030799	26,228.01	Acct #60931133-009 4
UPS	Lab Supplies	03/18/2022	0020008487	82.78	Shipping the Portable Turbidim
USPS	Postage & Printing	02/28/2022	035395	64.70	POSTAGE - 2021 RWS Wholesale Water CCR
Verizon	Communication	03/18/2022	9900854401	49.20	WTP Operator Cell Phone
Walmart	General Supplies & Materials	03/16/2022	99620376094229752	121.76	Office Supplies; Coffee, Batteries
WARDWELL WATER & SEW	General Supplies & Materials	02/23/2022	RIN0030760	31.17	Water usage - 1/20/22 to 2/17/
Wear Parts	General Supplies & Materials	02/25/2022	383693	127.48	Decant Pump Parts
WESTERN STATES FIRE	Maintenance Agreements	03/09/2022	WSF422979	805.00	Annual fire sprinkler & backflow testing
WY. MACHINERY CO.	General Supplies & Materials	02/28/2022	00008	5.05	Decant Pump Seals
XEROX CORPORATION	General Supplies & Materials	03/04/2022	015662879	230.47	Copier usage
Total				183,821.16	

Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2021-2022

Entity	Gallons of Water Produced									
	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	Year-to-Date
Salt Creek JPB	1,456,438.776	1,397,675.510	1,759,036.735	1,820,156.122	1,487,694.898	2,443,244.898	3,804,904.082	4,458,112.245	5,338,653.061	23,965,916.327
Wardwell W&S	7,719,147.959	7,775,840.816	8,499,330.612	7,296,001.020	7,729,600.000	12,759,576.531	26,450,546.939	28,590,289.796	35,380,465.306	142,200,798.980
Pioneer	2,602,547.959	2,443,464.286	2,840,027.551	2,596,767.347	3,550,436.735	3,067,218.367	6,349,687.755	7,745,114.286	8,581,059.184	39,776,323.469
Poison Spider	516,632.653	498,622.449	540,102.041	550,204.082	582,653.061	602,295.918	763,724.490	819,132.653	810,255.102	5,683,622.449
33 Mile Road	706,071.429	743,877.551	1,137,959.184	1,054,336.735	814,591.837	821,989.796	1,228,418.367	1,369,336.735	1,191,938.776	9,068,520.408
Sandy Lake	507,235.714	473,248.980	539,345.918	537,891.837	981,125.510	984,592.857	1,811,029.592	1,945,990.816	2,350,780.612	10,131,241.837
Lakeview	105,977.551	151,866.327	127,621.429	142,153.061	148,913.265	209,553.061	647,838.776	813,420.408	807,265.306	3,154,609.184
Mile-Hi	204,252.041	209,979.592	208,983.673	178,100.000	200,760.204	211,552.041	541,597.959	595,862.245	693,764.286	3,044,852.041
City of Casper	151,176,539.918	140,002,333.490	158,342,329.857	143,199,076.796	148,355,741.490	184,337,610.531	447,060,252.041	495,137,094.816	571,684,899.367	2,439,295,878.306
Regional Water	(282,000.000)	0.000	(2,000.000)	(16,500.000)	(1,039,979.000)	(111,822.000)	0.000	(96,000.000)	(12,554,832.000)	(14,103,133.000)
TOTAL	164,712,844.000	153,696,909.000	173,992,737.000	157,358,187.000	162,811,538.000	205,325,812.000	488,658,000.000	541,378,354.000	614,284,249.000	2,662,218,630.000

TOTAL PRIOR YEAR (FY2021) GALLONS PRODUCED:

3,978,940,625.000

Central Wyoming Regional Water System

Rates Billed

Fiscal Year 2021-2022

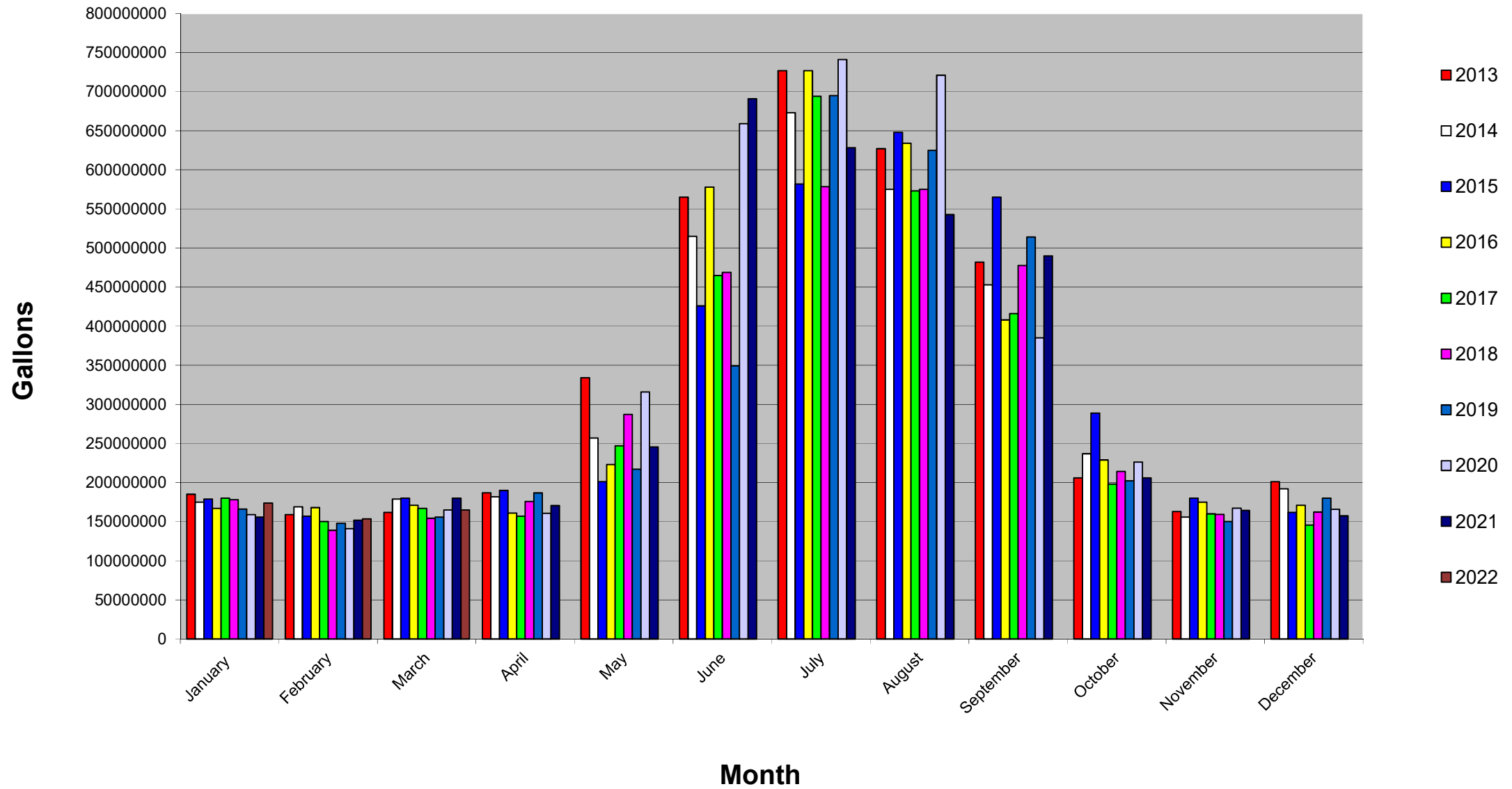
Entity	Water Rates Billed									
	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	Year-to-Date
Salt Creek JPB	\$ 3,102.21	\$ 2,977.05	\$ 3,746.75	\$ 3,876.93	\$ 3,168.79	\$ 5,204.11	\$ 8,104.45	\$ 9,495.78	\$ 11,371.33	\$ 51,047.40
Wardwell W&S	\$ 16,441.79	\$ 16,562.54	\$ 18,103.57	\$ 15,540.48	\$ 16,464.05	\$ 27,177.90	\$ 56,339.66	\$ 60,897.32	\$ 75,360.39	\$ 302,887.70
Pioneer	\$ 5,543.43	\$ 5,204.58	\$ 6,049.26	\$ 5,531.11	\$ 7,562.43	\$ 6,533.18	\$ 13,524.83	\$ 16,497.09	\$ 18,277.66	\$ 84,723.57
Poison Spider	\$ 1,100.43	\$ 1,062.07	\$ 1,150.42	\$ 1,171.93	\$ 1,241.05	\$ 1,282.89	\$ 1,626.73	\$ 1,744.75	\$ 1,725.84	\$ 12,106.12
33 Mile Road	\$ 1,503.93	\$ 1,584.46	\$ 2,423.85	\$ 2,245.74	\$ 1,735.08	\$ 1,750.84	\$ 2,616.53	\$ 2,916.69	\$ 2,538.83	\$ 19,315.95
Sandy Lake	\$ 1,080.41	\$ 1,008.02	\$ 1,148.81	\$ 1,145.71	\$ 2,089.80	\$ 2,097.18	\$ 3,857.49	\$ 4,144.96	\$ 5,007.16	\$ 21,579.55
Lakeview	\$ 225.73	\$ 323.48	\$ 271.83	\$ 302.79	\$ 317.19	\$ 446.35	\$ 1,379.90	\$ 1,732.59	\$ 1,719.48	\$ 6,719.32
Mile-Hi	\$ 435.06	\$ 447.26	\$ 445.14	\$ 379.35	\$ 427.62	\$ 450.61	\$ 1,153.60	\$ 1,269.19	\$ 1,477.72	\$ 6,485.53
City of Casper	\$ 322,006.03	\$ 298,204.97	\$ 337,269.16	\$ 305,014.03	\$ 315,997.73	\$ 392,639.11	\$ 952,238.34	\$ 1,054,642.01	\$ 1,217,688.84	\$ 5,195,700.22
Regional Water	\$ (600.66)	\$ -	\$ (4.26)	\$ (35.15)	\$ (2,215.16)	\$ (238.18)	\$ -	\$ (204.48)	\$ (26,741.79)	\$ (30,039.68)
TOTAL	\$350,838.36	\$327,374.42	\$370,604.53	\$335,172.93	\$346,788.57	\$437,343.98	\$1,040,841.54	\$1,153,135.89	\$1,308,425.45	\$5,670,525.68

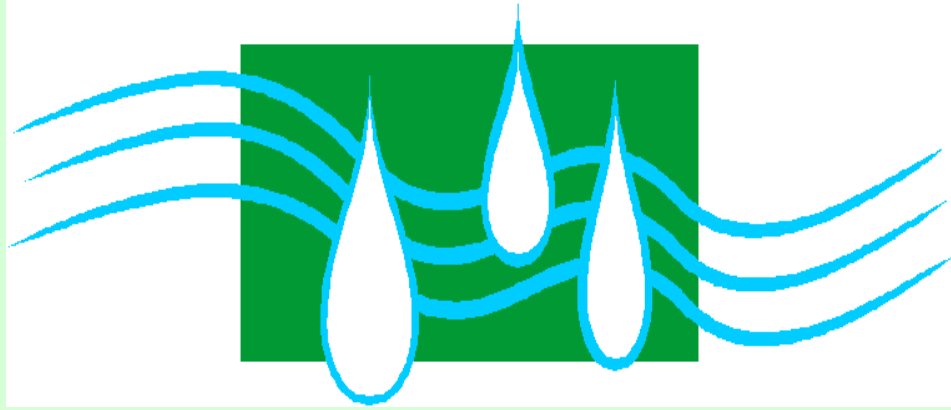
TOTAL PRIOR YEAR (FY2021) BILLING:

\$ 8,077,249.47

*Total water produced does not equate to total water billed due to credit given.

WTP PRODUCTION





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

March 31, 2022

Prepared by:
City of Casper
Finance Department

CENTRAL WYOMING REGIONAL WATER SYSTEM

Balance Sheet Report for 2022 Period 9 (as of March 31, 2022)

Account Number	Description	Account Balance
Consolidated Funds		
Assets		Total Assets 52,089,921
1000	Cash	6,335,048
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	4,260
1200	Accounts Receivable	388,221
1400	Inventory	483,921
1505	WGIF Investments	-
1521	WYO Star Investment - Allocation	1,500
1522	WYO Star 2 Investment - Allocation	1,500
1600	Prepaid Expense	48,709
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,105,467)
1730	Improvements Other Than Bldgs	42,616,524
1735	AD Improve. Non Bldg	(11,234,944)
1740	Machinery & Equip - Light	1,107,966
1745	AD Machinery & Equip. - Light	(855,169)
1780	Construction In Progress	1,231,306
Liabilities		Total Liabilities (12,045,398)
2010	Vouchers/Account Payable	(183,821)
2020	Retainage Payable	(12,260)
2030	Accrued Wages Payable	(21,556)
2040	Leaves Payable	(55,507)
2070	Interest Payable	(69,248)
2080	Notes Payable - Current	(2,149,169)
2510	Notes/Loans Payable - Non Cur	(9,553,837)
Fund Balance		Total Fund Balance (40,044,523)
3000	Net Investment in Capital Assets	(32,123,756)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(6,920,766)
		Total Liabilities + Fund Balance (52,089,921)

CENTRAL WYOMING REGIONAL WATER SYSTEM

Comparative Income

Nine Months YTD as of March 31, 2022

	2020	2021	2022
Revenue	\$5,695,141	\$6,015,522	\$5,905,456
4501 - Interest Earned	\$74,117.50	\$1,902.69	\$1,711.29
4505 - Misc. Revenue	\$622.79	\$295.12	\$200.51
4601 - Water Utility Charges	\$5,421,147.14	\$5,836,881.68	\$5,670,395.77
4650 - System Development Charges	\$199,254.00	\$176,443.00	\$233,148.00
Expense	\$6,854,781	\$5,581,845	\$5,930,040
6212 - Legal Services	\$29,006.52	\$2,310.00	\$10,815.05
6213 - Investment Services	\$135.00	\$319.21	\$258.29
6214 - Consulting Services	\$4,232.27	\$4,845.99	\$7,024.86
6215 - Acctg/Audit Services	\$30,000.00	\$30,000.00	\$26,210.98
6255 - Other Contractual	\$750.00	\$750.00	\$750.00
6257 - Reimbursable Contract Exp.	\$2,530,961.76	\$2,350,515.00	\$2,174,631.32
6303 - Buildings	\$78,781.19	\$53,804.40	\$116,147.99
6305 - Improvements Other Than Bldgs	\$2,289,657.66	\$515,740.80	\$1,071,255.87
6307 - Intangibles	\$0.00	\$0.00	\$74,048.33
6311 - Light Equipment	\$1,301.11	\$4,627.28	\$9,267.56
6312 - Light Equipment - Replacement	\$0.00	\$0.00	\$154.96
6321 - Technology - Replacement	\$2,503.91	\$3,123.00	\$0.00
6501 - Principal	\$1,553,848.68	\$2,040,253.89	\$2,102,766.00
6510 - Interest	\$265,606.02	\$505,247.89	\$263,436.77
6780 - Insurance/Bonds	\$67,997.28	\$70,307.50	\$73,271.94
Net Income:	-\$1,159,640	\$433,678	-\$24,584

BUDGET COMPARISON

As of March 31, 2022

75% OF YEAR EXPIRED

CWRWS FUND

(FUND 300)

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL</u>	<u>TRANSFERS/</u>	<u>REVISED</u>	<u>YTD ACTUAL</u>	<u>YET TO BE</u>		
		<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>		<u>COLLECTED</u>	<u>% REC'D</u>	
4501	Interest Earned	(20,000)	-	(20,000)	(1,711)	-	(18,289)	8.60
4505	Misc. Revenue	(100)	-	(100)	(201)	-	101	200.50
4601	Water Utility Charges	(7,763,361)	-	(7,763,361)	(5,670,396)	-	(2,092,965)	73.00
4650	System Development Charges	(245,000)	-	(245,000)	(233,148)	-	(11,852)	95.20
TOTAL REVENUES		(8,028,461)	-	(8,028,461)	(5,905,456)	-	(2,123,005)	73.56%

		<u>ORIGINAL</u>	<u>TRANSFERS/</u>	<u>REVISED</u>	<u>YTD ACTUAL</u>	<u>ENCUMBERED</u>	<u>AVAILABLE</u>	
		<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>			<u>BUDGET</u>	<u>% USED</u>
6212	Legal Services	30,000	-	30,000	10,815.05	-	19,185	36.10
6213	Investment Services	1,500	-	1,500	258.29	-	1,242	17.20
6214	Consulting Services	15,000	-	15,000	7,024.86	-	7,975	46.80
6215	Acctg/Audit Services	32,000	-	32,000	26,210.98	-	5,789	81.90
6255	Other Contractual	3,000	-	3,000	750.00	-	2,250	25.00
6257	Reimbursable Contract Exp.	3,480,989	-	3,480,989	2,174,631.32	-	1,490,179	57.20
6303	Buildings - New	485,000	128,744	613,744	116,147.99	198,981.00	298,615	51.30
6305	Improvements Other Than Bldgs	1,022,000	3,036,006	4,058,006	1,071,255.87	574,643.56	2,412,106	40.60
6307	Intanibles - New	80,000	79,538	159,538	74,048.33	37,455.42	48,034	69.90
6311	Light Equipment - New	10,000	-	10,000	9,267.56	-	732	92.70
6312	Light Equipment - Replacement	100,000	-	100,000	154.96	-	99,845	0.20
6501	Principal	2,150,648	-	2,150,648	2,102,766.00	-	47,882	97.80
6510	Interest	436,648	-	436,648	263,436.77	-	173,211	60.30
6720	Travel/Training	2,000	-	2,000	0.00	-	2,000	0.00
6780	Insurance/Bonds	106,000	-	106,000	73,271.94	-	32,728	69.10
TOTAL EXPENDITURES		\$ 7,954,785	\$ 3,244,288	\$ 11,199,073	5,930,040	\$ 811,080	\$ 4,641,774	52.95%

TOTAL REVENUE OVER/(UNDER) EXPENSE **\$ 73,676** **\$ (3,244,288)** **\$ (3,170,612)** **(24,584)** **\$ (811,080)** **\$ (2,518,768)**

**2022 Choice Gas Selection
Pricing as of April 14, 2022**

CIG Rate **0.484** (April 2022 Current Rate - Fluctuates Throughout Year)
0.435 (March 2022 Rate)

		Black Hills Wyoming Gas Cost Adjustment (Pass-On Rate) Spent 2021 (Actual Average Rate)												
	Actual Billed Therms 2021	Archer Energy Fixed Rate	Archer Energy Index Rate CIG+	Uncle Frank Energy Services Variable Rate CIG +	Uncle Frank Energy Services Fixed Rate	WY Producer-Consumer Alliance Fixed Price 1yr	WY Producer-Consumer Alliance Market Index Price 1yr CIG+	WY Community Gas Fixed 1yr	WY Community Gas Fixed 2yr	WY Community Gas Index 1yr CIG+	WY Community Gas Index 2yr CIG+	Vista Energy Fixed 1yr	Vista Energy Fixed 2yr	
		0.3521	0.819	0.139	0.24	0.694	0.819	0.135	0.742	0.644	0.091	0.087	0.725	0.715
Jan	12583	\$3,710.73	\$10,305.48	\$7,839.21	\$9,110.09	\$8,732.60	\$10,305.48	\$7,788.88	\$9,336.59	\$8,103.45	\$7,235.23	\$7,184.89	\$9,122.68	\$8,996.85
Feb	15389	\$4,584.71	\$12,603.59	\$9,587.35	\$11,141.64	\$10,679.97	\$12,603.59	\$9,525.79	\$11,418.64	\$9,910.52	\$8,848.68	\$8,787.12	\$11,157.03	\$11,003.14
March	11530	\$3,652.70	\$9,443.07	\$7,183.19	\$8,347.72	\$8,001.82	\$9,443.07	\$7,137.07	\$8,555.26	\$7,425.32	\$6,629.75	\$6,583.63	\$8,359.25	\$8,243.95
April	9540	\$3,022.27	\$7,813.26	\$5,943.42	\$6,906.96	\$6,620.76	\$7,813.26	\$5,905.26	\$7,078.68	\$6,143.76	\$5,485.50	\$5,447.34	\$6,916.50	\$6,821.10
May	4933	\$1,412.69	\$4,040.13	\$3,073.26	\$3,571.49	\$3,423.50	\$4,040.13	\$3,053.53	\$3,660.29	\$3,176.85	\$2,836.48	\$2,816.74	\$3,576.43	\$3,527.10
June	1062	\$376.48	\$869.78	\$661.63	\$768.89	\$737.03	\$869.78	\$657.38	\$788.00	\$683.93	\$610.65	\$606.40	\$769.95	\$759.33
July	372	\$131.87	\$304.67	\$231.76	\$269.33	\$258.17	\$304.67	\$230.27	\$276.02	\$239.57	\$213.90	\$212.41	\$269.70	\$265.98
Aug	914	\$326.00	\$748.57	\$569.42	\$661.74	\$634.32	\$748.57	\$565.77	\$678.19	\$588.62	\$525.55	\$521.89	\$662.65	\$653.51
Sept	2365	\$889.95	\$1,936.94	\$1,473.40	\$1,712.26	\$1,641.31	\$1,936.94	\$1,463.94	\$1,754.83	\$1,523.06	\$1,359.88	\$1,350.42	\$1,714.63	\$1,690.98
Oct	6299	\$2,370.31	\$5,158.88	\$3,924.28	\$4,560.48	\$4,371.51	\$5,158.88	\$3,899.08	\$4,673.86	\$4,056.56	\$3,621.93	\$3,596.73	\$4,566.78	\$4,503.79
Nov	7822	\$3,124.88	\$6,406.22	\$4,873.11	\$5,663.13	\$5,428.47	\$6,406.22	\$4,841.82	\$5,803.92	\$5,037.37	\$4,497.65	\$4,466.36	\$5,670.95	\$5,592.73
Dec	12096	\$5,954.86	\$9,906.62	\$7,535.81	\$8,757.50	\$8,394.62	\$9,906.62	\$7,487.42	\$8,975.23	\$7,789.82	\$6,955.20	\$6,906.82	\$8,769.60	\$8,648.64
Total	84905	\$29,557.45	\$69,537.20	\$52,895.95	\$61,471.22	\$58,924.07	\$69,537.20	\$52,556.20	\$62,999.51	\$54,678.82	\$48,820.38	\$48,480.76	\$61,556.13	\$60,707.08

*Cost does not include all other charges (TRA Charge, Franchise Fee, etc.) listed on bills.

		Symmetry Energy Solutions, LLC												
	Actual Billed Therms 2021	Vista Energy Index 1yr CIG+	Vista Energy Index 2yr CIG+	Symmetry Energy Solutions, LLC Fixed Rate 1yr	Symmetry Energy Solutions, LLC Fixed Rate 2yr	Symmetry Energy Solutions, LLC Market Index Rate 1yr - CIG+	Black Hills Energy Services Fixed Rate 1yr	Black Hills Energy Services Fixed Rate 2yr	Black Hills Energy Services Index Rate 1yr CIG+	Black Hills Energy Services Index Rate 2yr CIG+	WoodRiver Energy Fixed Rate 1yr	WoodRiver Energy Fixed Rate 2-3yrs	WoodRiver Energy Index Rate 1-3yrs CIG+	Black Hills Wyoming Gas Cost Adjustment (Pass-On Rate) (Estimated Average Rate)
		0.106	0.105	0.629	0.549	0.059	0.69	0.61	0.10	0.09	0.782	0.675	0.104	0.7472
Jan	12583	\$7,423.97	\$7,411.39	\$7,914.71	\$6,908.07	\$6,832.57	\$8,682.27	\$7,675.63	\$7,348.47	\$7,222.64	\$9,839.91	\$8,493.53	\$7,398.80	\$9,402.02
Feb	15389	\$9,079.51	\$9,064.12	\$9,679.68	\$8,448.56	\$8,356.23	\$10,618.41	\$9,387.29	\$8,987.18	\$8,833.29	\$12,034.20	\$10,387.58	\$9,048.73	\$11,498.66
March	11530	\$6,802.70	\$6,791.17	\$7,252.37	\$6,329.97	\$6,260.79	\$7,955.70	\$7,033.30	\$6,733.52	\$6,618.22	\$9,016.46	\$7,782.75	\$6,779.64	\$8,615.22
April	9540	\$5,628.60	\$5,619.06	\$6,000.66	\$5,237.46	\$5,180.22	\$6,582.60	\$5,819.40	\$5,571.36	\$5,475.96	\$7,460.28	\$6,439.50	\$5,609.52	\$7,128.29
May	4933	\$2,910.47	\$2,905.54	\$3,102.86	\$2,708.22	\$2,678.62	\$3,403.77	\$3,009.13	\$2,880.87	\$2,831.54	\$3,857.61	\$3,329.78	\$2,900.60	\$3,685.94
June	1062	\$626.58	\$625.52	\$668.00	\$583.04	\$576.67	\$732.78	\$647.82	\$620.21	\$609.59	\$830.48	\$716.85	\$624.46	\$793.53
July	372	\$219.48	\$219.11	\$233.99	\$204.23	\$202.00	\$256.68	\$226.92	\$217.25	\$213.53	\$290.90	\$251.10	\$218.74	\$277.96
Aug	914	\$539.26	\$538.35	\$574.91	\$501.79	\$496.30	\$630.66	\$557.54	\$533.78	\$524.64	\$714.75	\$616.95	\$537.43	\$682.94
Sept	2365	\$1,395.35	\$1,392.99	\$1,487.59	\$1,298.39	\$1,284.20	\$1,631.85	\$1,442.65	\$1,381.16	\$1,357.51	\$1,849.43	\$1,596.38	\$1,390.62	\$1,767.13
Oct	6299	\$3,716.41	\$3,710.11	\$3,962.07	\$3,458.15	\$3,420.36	\$4,346.31	\$3,842.39	\$3,678.62	\$3,615.63	\$4,925.82	\$4,251.83	\$3,703.81	\$4,706.61
Nov	7822	\$4,614.98	\$4,607.16	\$4,920.04	\$4,294.28	\$4,247.35	\$5,397.18	\$4,771.42	\$4,568.05	\$4,489.83	\$6,116.80	\$5,279.85	\$4,599.34	\$5,844.60
Dec	12096	\$7,136.64	\$7,124.54	\$7,608.38	\$6,640.70	\$6,568.13	\$8,346.24	\$7,378.56	\$7,064.06	\$6,943.10	\$9,459.07	\$8,164.80	\$7,112.45	\$9,038.13
Total	84905	\$50,093.95	\$50,009.05	\$53,405.25	\$46,612.85	\$46,103.42	\$58,584.45	\$51,792.05	\$49,584.52	\$48,735.47	\$66,395.71	\$57,310.88	\$49,924.14	\$63,441.02

Gas Cost Adjustment (GCA) formerly known as the pass-on rate

The Wyoming Public Service Commission has approved a February Extreme Weather (“FEW”) Rate of \$0.1226 per therm, on an interim basis, effective September 1, 2021, for a period of three years. The FEW Rate is for the recovery of the significant increase in gas costs related to Storm Uri in February 2021 caused by extremely high demand and production interruptions. Premises where the customer was receiving service under the Regulated GCA option on February 28, 2021 will be subject to payment of the FEW Rate for the duration of the effective period. If these premises subsequently select a Choice Gas Supplier during the FEW Rate effective period, the premises will still be subject to the FEW Rate. Premises where the customer was receiving service under a selected Choice Gas Supplier on February 28, 2021 will not be subject to the FEW Rate for the duration of the effective period. If these premises subsequently select to receive service under the Regulated GCA option during the FEW effective period, the premises will continue to not be subject to the FEW Rate. Additionally, any new premises adding service after February 28, 2021 will not be subject to the FEW Rate for the duration of the effective period.

April 19, 2022

MEMO TO: H.H. King Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Assistant Public Utilities Manager
Andrew Colling, Engineering Technician

SUBJECT: Reject the bids received for the Caisson #2 Rehab, Project No. 21-040.

Meeting Type & Date

Central Wyoming Regional Water System Joint Powers Board (Board) Meeting
April 19, 2022

Recommendation

That the Board reject the bids received for the Caisson #2 Rehab, Project No. 21-040.

Summary

On Wednesday, April 6, 2022, two (2) bids were received for the Caisson #2 Rehab, Project No. 21-040. The bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
Reynolds Construction	Orleans, Indiana	\$545,720
Layne Christensen	Columbus, Ohio	\$589,000

The Engineer's Estimate prepared by Engineering Associates was \$314,000.

The rehabilitation project was intended to rehabilitate Ranney Collector 2 using a high-pressure jetting method to thoroughly dislodge the fine sediment and sand, mineral scale, rust, and biological deposits from inside and between the openings of the lateral screen. The bids received exceeded the Engineer's Estimate and the budget.

Financial Considerations

Funding for this project was included in the RWS FY22 Capital Budget.

Oversight/Project Responsibility

John Wetstein, P.E., Engineering Associates
Andrew Colling, Engineering Technician, Public Services

Attachments

None

April 15, 2022

MEMO TO: H. H. King, Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

SUBJECT: Fiscal Year 2022-23 Budgets – Water Treatment Plant Operations Budget and
Regional Water System Agency Budget

Budget Narrative

Below is the narrative regarding the Water Treatment Plant (WTP) Operations Budget and the Regional Water System Agency Budget (Agency Budget). The Operations Budget is used for day to day operations of the regional water system including personnel costs. This break-even budget is approved by both the Joint Powers Board (JPB) and City Council and is reimbursed from the Agency budget. The Agency budget, approved by the JPB, includes direct JPB expenses, debt service, reimbursable contract expense, and capital expense. The Agency budget receives revenue primarily from water sales, interest earnings, and system investment charges. The expenditures in this budget are largely driven by new and replacement capital projects.

Water Treatment Plant Operations Budget

Personnel Services

- a) Personnel Costs - \$1,162,883 – This represents an increase of \$49,204 over the FY22 budget. The increase is due to adding a new water plant operator position. The position has enabled a reduction in overtime expense.

Materials and Supplies

- a) General Supplies and Materials - \$147,500 – This is an increase of \$22,000 from the FY22 budget. The General Supplies and Materials line includes office supplies, safety equipment, machinery supplies, booster station supplies, well field supplies, and laboratory supplies. The increase is due to adding small tools and equipment (\$10,000) to this line from the capital budget, a \$10,000 increase to machinery supplies, and \$1,000 increases to lubricants and misc. supplies.
- b) Chemicals - \$1,000,000 – This is an increase of \$200,000 from the FY22 budget. The increase covers an increase in material cost as well as fuel and trucking charges.

- c) Postage and Printing - \$2,000 – This amount is an increase of \$50 from the FY22 budget.
- d) Electricity - \$855,500 – This amount is unchanged from the FY22 budget. Electric usage is greatly dependent upon summertime water sales.
- e) Natural Gas - \$50,000 – This amount is unchanged from the FY22 budget.
- f) Bulk Fuel - \$10,000 – This amount is unchanged from the FY22 budget.
- g) Technology Supplies - \$6,000 – This amount is unchanged from the FY22 budget and accounts for computer replacements and minor ancillary equipment.
- h) Maintenance/Repair (non-contract) - \$70,000 – This is an increase of \$20,000 from the FY22 budget. This line is for specialty repair work completed by outside vendors such as electrical work. The increase is due to aging equipment as well as increasing vendor costs.
- i) Employee Uniforms - \$3,000 – This is an increase of \$2,000 from the FY22 budget. In the past, some of this expense was accounted for under the personnel budget. Additionally, City policy and increased use of the benefit are driving the increase.

Contractual Services

- a) Professional Services - \$12,000 – This is an increase of \$4,000 from the FY22 budget. This line is used for instrumentation and controls maintenance and repairs. The increase is a result of continuing SCADA/PLC modifications and increasing vendor costs.
- b) Maintenance Agreements - \$42,000 – This represents an overall decrease of \$1,400 from the FY22 budget. This line item covers agreements with outside service providers for such items as HVAC, instrumentation, elevator, chiller, chloramine analyzers, fire sprinkler system, crane inspection, and work order system that are beyond the expertise and/or certification of the Water Treatment Plant staff. There has been slight across the board increases in these agreements; however, the HVAC maintenance agreement amount is reduced by \$10,000 as it is anticipated that the in-house maintenance staff will be completing some of that maintenance with the addition of another operator in FY23.
- c) Lab Testing - \$46,500 – This amount is unchanged from the FY22 budget.
- d) Laundry and Towel Service - \$2,000 – This amount is unchanged from the FY22 budget.
- e) Interdepartmental Services - \$288,610 – This is an increase of \$1,405 from the FY22 budget. This line item covers the following:

- \$21,987 – Information Technology – Increase of \$1,963
- \$18,985 – Finance – Decrease of \$2,481
- \$16,298 – Human Resources – Increase of \$4,297
- \$8,854 – City Council – Increase of \$3,375
- \$22,649 – City Manager – Increase of \$1,333
- \$15,224 – City Attorney – Increase of \$3,370
- \$184,613 – WDG Personnel – Decrease of \$10,452

Other Costs

- a) Travel/Training - \$4,000 – This amount is unchanged from the FY22 budget.
- b) Insurance & Bonds - \$36,831 – This is an increase of \$9,441 from the FY22 budget. This line item covers liability insurance, etc. for the eleven WTP employees who are City of Casper employees.
- c) Advertising - \$1,700 – This is an increase of \$800 from the FY22 budget. This line is for advertising Board meetings, annual budget, etc.
- d) Dues and Subscriptions - \$1,200 – This amount is unchanged from the FY22 budget.

Utility Costs

- a) Communication - \$2,200 – This amount is unchanged from the FY22 budget.
- b) Refuse Collection - \$60,000 – This amount is unchanged from the FY22 budget. This line item is mainly for sludge disposal. The two backwash water ponds and the two Actiflo sludge ponds are cleaned yearly. Waste sludge capacity in these ponds is critical to the operations of the surface water treatment plant. This line item budget was increased by \$20,000 in FY22.
- c) Sewer - \$400 – This amount is unchanged from the FY22 budget.

Summary

The FY23 Operations Budget is 8.0% greater than the FY22 Operations Budget. In large part, the increases are attributable to increases in personnel costs, an increase in interdepartmental costs, a significant increase in chemical costs, an increase to non-contract maintenance repair services, and an increase in machinery repair supplies.

Central Wyoming Regional Water System Agency Budget

Revenue

- a) Water Rate Revenue - \$8,314,318 – This reflects an increase of \$550,957 over the FY22 budget. These revenues are proportioned to each wholesale entity based on the

July 2020 – June 2021 percentage of RWS production based on a five-year average of total RWS production. This amount anticipates a 6% rate increase effective July 1, 2022.

- b) Interest on Investments - \$70,000 – This is an increase of \$50,000 from FY22 budget based on placing funds in the WyoStar accounts.
- c) System Development Charges (SIC) - \$245,000 – This amount is unchanged from the FY22 budget. The SIC rates recommended from the recent cost of services and SIC study went into effect January 1, 2019.

Personnel Services

None - The RWSJPB contracts with the City for all management, operation, and maintenance of the Regional Water System. Personnel costs are included in the Water Treatment Plant Operations Budget.

Contractual Services

- a) Consulting Fees - \$15,000 – This amount for outside consulting work is unchanged from the FY22 budget.
- b) Legal Fees - \$30,000 – This amount is unchanged from the FY22 budget.
- c) Accounting & Auditing - \$32,000 – This amount is unchanged from the FY22 budget and is based on the Audit Engagement Agreement with Skogen, Cometto & Associates P.C. for Auditing Services for FY2021 and FY2022.
- d) Insurance & Bonds - \$112,000 – This is an increase of \$6,000 from the FY22 budget.
- e) Travel & Training - \$2,000 – This amount is unchanged from the FY22 budget. This is for RWS Board travel and training.

Debt Service

- a) Principal Payments - \$2,244,084 – This reflects the Principal for the City Loan to the RWS which occurred in FY12, two WWDC loans, and four DWSRF loans per the amortization schedules:
 - City Loan - \$ 1,502,373
 - WWDC (New Construction) - \$ 376,866
 - WWDC (Rehabilitation) - \$ 120,361
 - DWSRF Loan #115 (Emergency Power) - \$ 103,505
 - DWSRF Loan #129 (Zone IIB Imp.) - \$ 24,831
 - DWSRF Loan #153 (Backwash Tank) - \$ 71,780
 - DWSRF Loan #213 (PLC/SCADA) - \$ 44,368

b) Interest Expense - \$307,574 – This reflects the interest expense for the City Loan to the RWS, two WWDC loans, and four DWSRF loans per the amortization schedules:

- City Loan - \$ 33,152
- WWDC (New Const.) - \$ 119,064
- WWDC (Rehab.) - \$ 38,026
- DWSRF Loan #115 (Emergency Power) - \$ 49,020
- DWSRF Loan #129 (Zone IIB Imp.) - \$ 10,040
- DWSRF Loan #153 (Backwash Tank) - \$ 33,995
- DWSRF Loan #213 (PLC/SCADA) - \$ 24,277

Capital – New

- a) Buildings - No new buildings expenditures for FY23.
- b) Improvements Other Than Buildings - No new expenditures for FY23.
- c) Light Equipment - No new light equipment expenditures for FY23.
- d) Technologies - No new technology equipment expenditures for FY23.

Capital – Replacement

- a) Buildings - \$375,000 – This is for the following:
 - Security - \$75,000 – This is an on-going project that includes the installation of security equipment including entrance gate upgrades, door-card access system, and several fixed, PTZ, and long-range cameras, external light replacements, and fire alarm installations.
 - Roof Replacement - \$300,000 – This is to replace the roofing systems over the Actiflo area.
- b) Improvements Other Than Buildings - \$1,597,000 – This includes:
 - Major Equipment and Valve Replacements - \$150,000 – This is for unanticipated equipment and valve replacements during the year. Water Treatment Plant and/or wellfield equipment will fail unexpectedly needing immediate replacement or renovation.
 - Turbidimeter Replacements - \$30,000 – The RWS has 43 turbidimeters that are required to meet regulatory requirements. The meters require periodic replacement as they fail and/or become unsupported by the vendor.
 - Well Rehabilitation - \$500,000 – This project is part of a multi-year project to rehabilitate the groundwater wells. FY23 funding will be combined with encumbered FY22 funding to complete the rehab of caisson #2 and two vertical wells.

- Raw Water Pump Replacement - \$75,000 – This project is to replace Raw Water Pump #3 which is 20 plus years old and at the end of its useful life.
- GW Vault and Yard Piping Replacement - \$125,000 – This project is to replace yard piping replacement downstream of the de-gas tower.
- Filter Media Replacement - \$100,000 – This project is to rehabilitate one of six filters.
- Chemical Line Replacement - \$12,000 – This project is to upgrade leaking PVC chemical lines to HDPE fused chemical line.
- Raw Water & High Service Piping Recoating - \$200,000 – Sandblasting and recoating of corroded piping.
- Pioneer Booster Pump Replacement - \$30,000 – Replacement of pump that has reached end of life.
- Sunrise III Repeater Building - \$15,000 – Concrete building to house the radio equipment at the Sun III Site.
- Chiller Replacement - \$285,000 – Additional funding for the chiller replacement project.
- HS Pump Valve Replacements - \$75,000 – Replacement of failed valves on the high service pumping system.

c) Intangibles - No intangible expenditures for FY23.

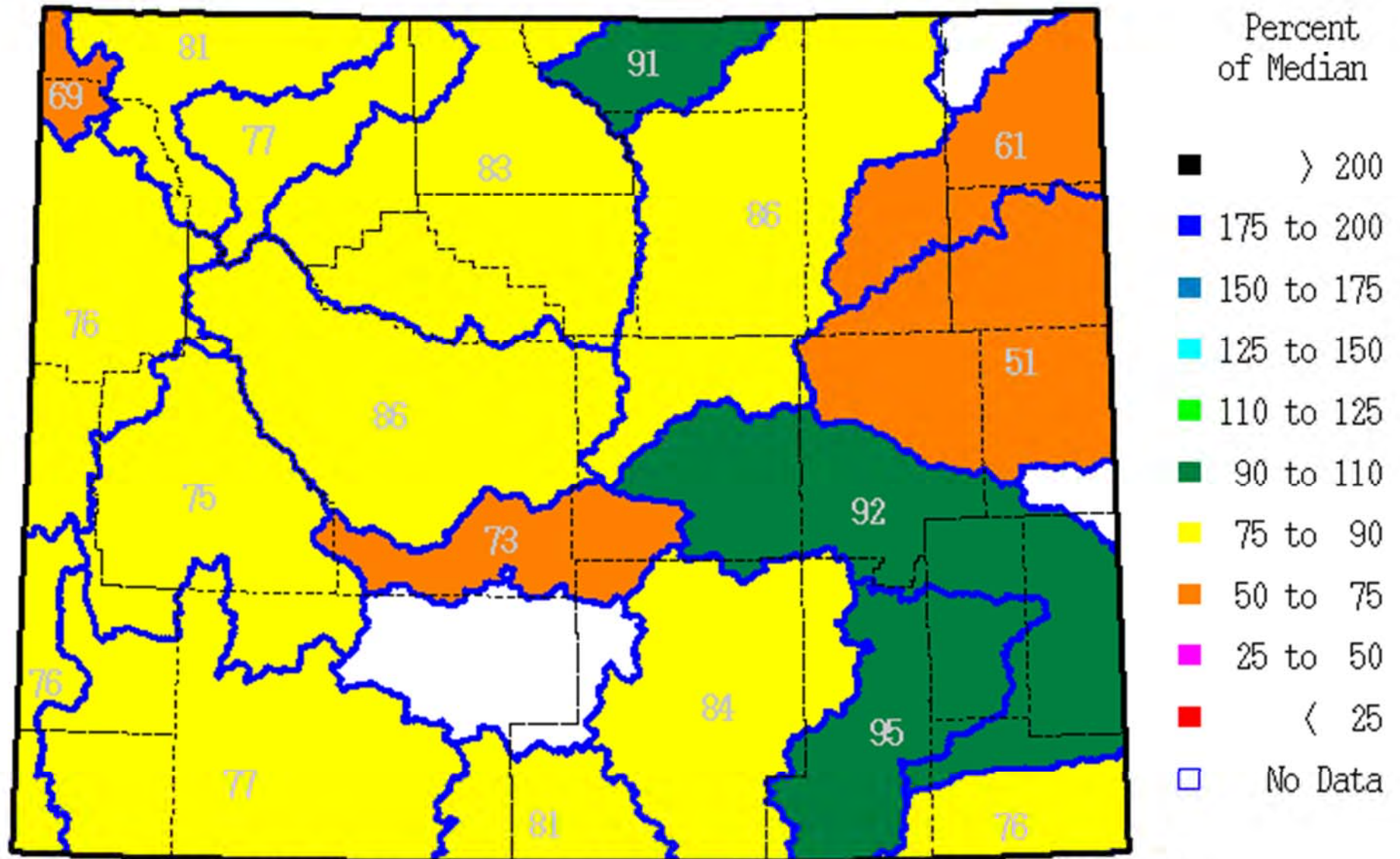
d) Light Equipment - No light equipment expenditures for FY23.

Summary

The FY23 Agency Budget is 7.2% greater than the FY22 budget. The Agency budget anticipates an increase in revenues based on a wholesale water rate increase of 6% and an increase in earned interest on investments. The total amount budgeted for FY23 capital expenditures is \$1,972,000, an increase of \$270,000 from FY22. This amount is in line with what was presented to the JPB in the FY22 rate model.

Staff considers the budgeted requests for both operational and capital to be responsible expenses for meeting the Regional Water System's public health and regulatory responsibilities to its customers for the present and for the future while minimizing the amount of wholesale rate increases. In the coming years, disinfection system improvements needed to meet regulatory requirements and/or equipment replacement needs will be of concern.

SWE % of Median as of Tuesday, 12 April 2022



Produced by the Wyoming Water Resources Data System: <http://www.wrds.uwyo.edu>

* = Data may not provide a valid measure of conditions

Leisure Services Advisory Board (LSAB) Minutes of Thursday, March 10, 2022

Meeting Called to Order: **Date:** March 10, 2022
Time: 4:31 pm
By: Amy Crawford
Location: Casper Aquatic Center Conference Room & via Microsoft Teams

- I. **Board Members Present:** Amy Crawford, Olivia Cole, Doug Follick, Jason Magnuson
Council Liaison: Lisa Engebretson
Staff Present: Zulima Lopez (Director Parks, Rec & Public Facilities), Randy Norvelle (Parks Manager), Phil Moya (Recreation Manager), Chad Green (Recreation Supervisor)
Guests: None

- II. **Approval of Minutes:**
Minutes Date: February 10, 2021
Motion By: Doug Follick
Second: Jason Magnuson
Board: Approved

III. User Groups

A. Casper Amateur Hockey Club

Not much has changed over the last 3 years. Our numbers did not decline during the pandemic. Sitting at 90 kids. We are bouncing back from the dip a few years ago due to the ice arena issue at the beginning of the season.

Programming has stayed unchanged the past few years. The majority of our players come from the “Learn to play, etc.” programs from Chad at the Ice Arena.

The biggest change this year, the Club hired a full-time employee. His job is to 1) Create consistency within the program with a long-term growth perspective, 2) Help obtain a second sheet of ice, and 3) Offer more programming during the off-season, summer, etc.

Casper is the only rink in the entire state that is open in the summer. Looking to have opportunities for not only our own kids but those outside the club and outside Casper as well. The Club is working to fund these future additional costs.

There is no collaboration with the Figure Skating Club on the programming side.

The Club is very well funded. About 15-20 years ago the Club raised a lot of money with the goal of a second sheet of ice. The final report for the original feasibility study was completed in December 2020. The City has gone back to the consultant and initiated an update to that study. This will reflect new programming, etc. Expecting a draft of that update by the end of March. The original study came in about \$9M.

The biggest challenge with the ice arena is the timing of use. Everyone wants to use the ice at the same time. With a second sheet of ice, we would be able to offer more tournaments for the region which would have a positive economic impact. We are making headway getting teams here even without the second sheet.

B. Casper Figure Skating Club – Not in attendance. Did send in a report.

C. Casper Ice Arena

A big part of the Ice Arena's success is the hockey club. Special players, local guys, running camps. Local organizers like the Cutthroats help.

Real numbers from this season:

Public Skating ~3000 admissions

School to Skate ~650 admissions

Learn to skate – pretty solid

Adult Hockey – a lot of growth here. A lot of potential here.

Sport-specific classes – cutting edge of hockey and figure skating programming

Summers are difficult for ice rinks. Chad has reached out to clubs to get them to use the ice arena to get the ice booked for summers.

Targeting 3-5-year-olds in the “learn to play hockey” program called Mile High Mights. Getting kids out on the ice.

Goals: 1) Attach a second sheet of ice to the current facility. There is incredible opportunity for growth of all programs with a second sheet. 2) Meet our cost recovery goals set by the city council. 3) Customer service. 4) Partnering with the community for community events.

Areas of concern: 1) Finding employees, 2) Equipment failure

Concessions are run by the City. It is profitable now. The idea has been floated around the community to obtain a liquor license for the Ice Arena. Unfortunately, the city cannot obtain another liquor license. We would not want to privatize the concessions because it is profitable right now.

IV. Parks Repurposing

We are past our capital planning stage to make any of these park conversions for FY23. The goal is to take the ideas and staff will vet 2 of them per month. Staff will bring the Board the information gathered for cost estimates, etc. Then the Board will have all the information they need to make educated choices about what to move forward with as the recommendation to the City Council for FY24.

Working with GIS to get breakdowns of demographics to do citizen surveys about what they would like to see in these areas.

Pickleball courts – These have been on our radar for a few years. Unfortunately, none of the parks chosen for repurposing is a good fit for a Pickleball court. We are looking at Highland Park and Mike Sedar Park. There is a large Pickleball community. Bursting at the seams for the indoor facilities. The current tennis courts we have are being used for Pickleball but it is not ideal for the players. Also, dual-use courts cannot be used for tennis tournaments. So, we are unable to bring in tennis tournaments on multi-use courts. We have reached out to the Pickleball groups to get them to help fundraise.

Small dog parks – This will come out of the GIS information. Looking at water reduction, artificial turf still requires irrigation for cleaning the turf.

Xeriscaping – Although it works in some areas, the wind is a real problem. Also, these areas become cost-prohibitive due to the maintenance of weeds.

Pump Tracks – Have looked at this before. The best place would be South Mike Sedar all the way through Yesness. These tracks do have water requirements for maintenance, though.

Exercise Routes – Currently have 3 outside exercise areas: PV, Matthew Campfield, and Goodstein. These areas are already low-use. Will need to do the demographics on these.

Community Gardens – The only successful one we've seen is at Dallason Park with Wyoming Food for Thought. Most of the time these gardens become unused and unmaintained.

Outdoor Classrooms – One idea is to put in a shelter with hardscape around it for water reduction near a school. Another idea is a cactus garden. We would be limited in the variety of cacti due to our climate. We would prefer a tree arboretum as an outdoor classroom.

Public Art – We would need to work with local organizations for maintenance. Choosing CY Islands for this will entail getting WyDot involved. We don't want people walking out to the islands. We don't want our mowing crew on there either.

Food Trucks – Limited on small spaces in the parks we are looking to repurpose. We are looking into an area on the Poplar St. side of Mike Sedar Park.

We are also looking into putting in ability parks.

We are also looking into a tree transplant area in Fairdale Park. This would take trees from Solid Waste's tree farm where they grow them in containers and plant them in Fairdale Park to grow to a more substantial size. Then we would farm them out of there and replant where we want larger trees. This would not necessarily be a classroom.

We are also looking into converting grass areas to concrete with certain games (chess, checkers, hopscotch) already painted on the concrete.

Dog Agility Park – Make this a fee area, just like reserving a shelter. Set it up next to a basic dog park.

V. Other Business

1. *Public:* None

2. *Staff:*

- a) Sent out a press release for new membership. Received 2 solid responses. New members will have to go to Council.

ACTION: Zulima will get those details ironed out for the next meeting.

- b) Next Tuesday staff will be going to City Council to get their approval for request for proposals for sponsorship and naming rights. Businesses in the community have reached out to sponsor some facilities. Potentially Ice Arena, Baseball Fields, Aquatic Center, Outdoor Pools, etc. It will be written to open the door for any public facility. Looking to create revenue to help the community. Will make sure to honor the original donors of any facility.

3. *Board:*

- a. New Board members – Traditionally this board does not meet in the summers.

ACTION: Board to go ahead with interviews of applicants to have a recommendation by the next meeting.

- b. Approval to keep Amy Crawford as the Chairman and name Doug Follick as Vice Chairman of the Board:

Motion By: Doug Follick

Second: Olivia Cole

Board: Approved

c. Liaison Assignments

Fort Caspar Museum

- 3 capital projects were approved. Getting textile cabinets, electric sign, & audio-visual equipment.
- “The View from Center Street” is in the main room of the museum right now.
- Installation begins next week of the exhibit of AJ Williamson.
- Travel Channel personality is coming to do a lecture series 5/6-7.
- The quarterly lunch and learn is June 18th. Will be about the Wyoming State Flag and Daughters of the American Revolution.

Hogadon

- Bringing back the Winter Carnival March 18 – 20.
- Looking into customer appreciation for pass holders
- Night skiing is doing good. Averaging 150 – 200 skiers a night. Also able to lease out the hill to the high school teams on Wednesday and Thursday nights.
- Modifying hours of operation with Spectra to accommodate the night hours.
- Dropped a survey for the users of Hogadon today.
- Closes the first weekend in April for economic reasons. Not cost-effective to stay open for the few pass holders that use it later in April.
- Zulima pitched for the Community Rec Foundation to provide a scholarship for Hogadon.

Stuckenhoff

- Won the bid to host the Wyoming Governors Match. 2-day match.
- Will be asking for a little dirt work before the Match.
- The user group will probably have to install some stuff themselves
- 100 competitors have already signed up.

4. *Tracking Progress of Maintenance Requests*

None of the user groups have brought to our attention any current repairs or maintenance needed at the facilities.

It is in the user group lease agreements to provide us with an annual report to include COIs, financials, maintenance requests, concerns.

ACTION: Phil to recreate the document showing user group maintenance requests. That document will be provided to the Board at each meeting. This way the Board is aware of maintenance requests and which ones have been dealt with.

ACTION: The Board needs to get back to its roots of making recommendations on capital. The Board can hear those requests for capital, ask the questions about what the user group will bring to the table, then the Board makes the recommendations either to us or straight to the City Council of who should be funded for what projects.

ACTION: Staff to meet with the user groups for a pre-season inspection. Board Liaison should attend these inspections.

ACTION: Staff to go through the minutes of the meetings from this year to populate the maintenance request log.

The next scheduled meeting will be **Thursday, April 14, 2022, at 4:30 pm both in-person and via Microsoft Teams.**

Meeting Adjourned: The meeting was adjourned at 6:23 pm.

From: Heidi Rood <hrood@casperwy.gov>

Sent: Tuesday, April 19, 2022 11:36 AM

To: Anthony Stedillie <astedillie@casperwy.gov>; Athne Machdane <athnemachdane@gmail.com>; Christy Jourgensen <christy.jourgensen@gmail.com>; Darrell Wagner <darrellontour@gmail.com>; David Anderson <dlaj@mac.com>; Gage Williams <gage@thequeersocialworker.com>; Grace Niemitalo <grace.crossroadscounseling@gmail.com>; Jill Felbeck-Jones <j.felbeck@yahoo.com>; Jolene Martinez <jmartinez@casperwy.gov>; Kate Allen <allen.kate.w@gmail.com>; Kody Allen <kolaal13@gmail.com>; Marie Puryear (NCSD) <marie_puryear@natronaschools.org>; Ray Pacheco <rpacheco@casperwy.gov>; Riley Jourgensen <turbo3099@icloud.com>; Shannon O'Quinn <shannonoq@yahoo.com>; Steven Freel <sfreel@Casperwy.gov>

Cc: Tracey Belser <tbelser@casperwy.gov>; Nicole Carlson <ncarlson@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Chair Remote Term Approved

With a majority of the advisory committee voting in favor of Kody Allen-Sambrano to complete his term remotely, the motion passes.

Heidi Rood

HR Technician

(307) 235-8421

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*It was my pleasure to assist you today.
Please complete [this](#) short survey about your experience.*

From: Heidi Rood <>

Sent: Monday, April 18, 2022 1:30 PM

To: Anthony Stedillie <astedillie@casperwy.gov>; Athne Machdane <athnemachdane@gmail.com>; Christy Jourgensen <christy.jourgensen@gmail.com>; Darrell Wagner <darrellontour@gmail.com>; David Anderson <dlaj@mac.com>; Gage Williams <gage@thequeersocialworker.com>; Grace Niemitalo <grace.crossroadscounseling@gmail.com>; Heidi Rood <hrood@casperwy.gov>; Jill Felbeck-Jones <j.felbeck@yahoo.com>; Jolene Martinez <jmartinez@casperwy.gov>; Kate Allen <allen.kate.w@gmail.com>; Kody Allen <kolaal13@gmail.com>; Marie Puryear (NCSD) <marie_puryear@natronaschools.org>; Ray Pacheco <rpacheco@casperwy.gov>; Riley Jourgensen <turbo3099@icloud.com>; Shannon O'Quinn <shannonoq@yahoo.com>; Steven Freel <sfreel@Casperwy.gov>

Cc: Tracey Belser <tbelser@casperwy.gov>; Nicole Carlson <ncarlson@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: LGBTQ Advisory Committee - VOTE NEEDED (meeting minutes attached)

Good afternoon,

Our meeting on Friday did not have an official quorum and there is an item of business requiring a vote prior to the next regularly scheduled meeting. Attached are the minutes and below is the discussion/motion for vote.

Chair Kody Allen-Sambrano announced that he has accepted a position in Seattle, Washington, and will be moving at the beginning of May.

Kody wishes to fulfill the remainder of his term remotely. Staff confirmed with Mayor Pacheco that he would support this request, however, will leave the final decision up to the advisory committee.

Motion: Grant Chair Kody Allen-Sambrano to complete the remainder of his 2022 term remotely.

Please **email Heidi** with your vote in support or opposition to this motion for an official vote.

Heidi Reed

HR Technician

(307) 235-8421

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It was my pleasure to assist you today.

Please complete [this](#) short survey about your experience.